



July 05, 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Maria Juliet C. Ceniza
VP for REI

Dear Dr. Tulin:

This is to recommend the appointment of **MR. LUDIVICO B. RABIA** as Science Research Assistant of the ACIAR-Funded R&D Project entitled: **"Agritourism Farms as Conduit of the Adoption of Good Agricultural Practices (GAP) in Eastern Visayas, Philippines"** effective **July 01, 2022 - October 31, 2022**, with a basic salary of Twenty-Five Thousand (PhP25,000.00) per month charged to ACIAR-JDF/2021/375 ATGAP project funds.

As Science Research Assistant, Mr. Rabia is expected to perform the following responsibilities:

- a. Acts as *policies development and case studies specialist* in all the research and development activities of the project.
- b. Encode, tabulate, and analyze all the data gathered, including the writing of appropriate periodic reports in connection with the conduct and implementation of the project activities.
- c. Coordinates with other project team members through the Project team leader in implementing field activities for the development of policies and recommendations on how Agritourism Farms could become the conduit for the adoption of GAP in Eastern Visayas.
- d. Perform other duties assigned by the Project leader in connection with the research project.

Any changes in the title, methodology, project site, and/or budget, the approval should first be sought from the University President upon recommendation by the concerned College Dean, Center Director, Director for Research, and the Vice President for Research, Extension and Innovation.

Very truly yours,

DHENBER C. LUSANTA
Project Leader

Conforme:

Certified funds available:

LUDIVICO B. RABIA
Science Research Assistant

PACIENCIA P. MILAN
Executive Director, VIFARD

Endorsed by:

Noted:

DHENBER C. LUSANTA
OIC, Eco-FARMI

ROSA OPHELIA D. VELARDE
Director for Research

Recommending Approval:

MARIA JULIET C. CENIZA
VP for Research, Extension and Innovation

cc: OVPREI-VP
[OVPREI-RPO/ Extension/ Innovation]
Head, Budget Office
Dean, College
Head, Department
Researcher
RSPPRO



Management
System
ISO 9001:2015
www.tuv.com
ID: 912665249

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge
and innovative technologies for sustainable communities and environment.

Page 2 of 2

FM-VSU-03
v0 05-04-2020

No. 22-084



July 05, 2022

Ludivico B. Rabia

Science Research Assistant
Ecological Farm and Resource Management Institute
Visayas State University
Visca, Baybay City, Leyte

Dear **Mr. Rabia**:

By the authority vested in me as University President, you are hereby appointed as Science Research Assistant of the ACIAR-Funded R&D Project entitled: **"Agritourism Farms as Conduit of the Adoption of Good Agricultural Practices (GAP) in Eastern Visayas, Philippines)"** effective **July 01, 2022 - October 31, 2022**, with a basic salary of Twenty Five Thousand (PhP25,000.00) per month charged to ACIAR-JDF/2021/375 SIVC project funds.

As Science Research Assistant, you are expected to perform the following responsibilities:

- a. Acts as *policies development and case studies specialist* in all the research and development activities of the project.
- b. Encode, tabulate, and analyze all the data gathered, including the writing of appropriate periodic reports in connection with the conduct and implementation of the project activities.
- c. Coordinates with other project team members through the Project team leader in implementing field activities for the development of policies and recommendations on how Agritourism Farms could become the conduit for the adoption of GAP in Eastern Visayas.
- d. Perform other duties assigned by the Project leader in connection with the research project.

Any changes in the title, methodology, project site, and/or budget, the approval should first be sought from the University President upon recommendation by the concerned College Dean, Center Director, Director for Research, and the Vice President for Research, Extension and Innovation.

EDGARDO E. TULIN
President

cc: OVPREI – VP; OVPREI – RPO; Director, Center; Dean, College; RSPPRO; Budget Office; Finance Management Office (FMO); Accounting Office; File - OP