Civil Service Form 48

ANNEX A

DAILY TIME RECORD RATILLA, TEODOMERO C. (NAME)

For the month of July 1 - 31, 2023
Official hours for arrival and departure 8:00AM - 5:00PM

1000014	30-SIN	29-SAT	28-FRI	27-THU	26-WED	25-TUE	24-MON	23-SUN	22-SAT	21-FRI	20- THU	19-WED	18-TUE	17-MON	16-SUN	15-SAT	14-FRI	13-THU	12-WED	11-TUE	10-MON	9-SUN	8-SAT	7-FRI	6-THU	5-WED	4-TUE	3-MON	2-SUN	1-SAT	Day	
			7:58	8:03	7:58	7:49	8:04			7:59	6:19	8:10		7:48			7:51	7:53	8:03	7:56	7:59			7:55	8:04	7:57	8:02	7:57			N	1
1			12:42	12:17	12:26	12:31	12:12			12:09	12:01	12:12		12:27			12:00	12:07	12:16	12:10	12:02			12:18	12:20	12:16	12:34	12:34			TUO	AM
1 01			12:48	12:21	12:31	12:33	12:20			12:17	12:06	12:13		12:30			12:09	12:15	12:21	12:18	12:48			12:21	12:27	12:27	12:38	12:41			IN	PM
5.58			5:51	5:38	5:41	5:05	5:17			5:17	5:23	5:49		5:21			5:07	5:13	5:07	5:44	6:16			5:45	7:08	5:28	5:31	5:03			TUO	Z
1 min				3mins			4mins					10mins							3mins					4	4mins		2mins				1/0	747
7hrs 59mins	Off	Off	8hrs	7hrs 57mins	8hrs	8hrs	7hrs 56mins	Off	Off	8hrs	8hrs	7hrs 50mins	FL	8hrs	Off	Off	8hrs	8hrs	7hrs 57mins	8hrs	8hrs	Off	Off	8hrs	7hrs 56mins	8hrs	7hrs 58mins	8hrs	Off	Off	TOTAL	

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

TEODOMERO C. RATILLA

VERIFIED as to prescribed office hours

DIONESIO M. BAÑOC

Department Head Department of Agronomy

NIVERSITY , Leyte	Stamp of Date of Receipt
OR LEAVE	
(First) and to midness success	(Middle)
Teodomero	Cabusao
	5. SALARY (Monthly)
nonstrator	which personal and the second
LICATION	The second property of participants of partici
5.b DETAILS OF LEAVE:	a made a quirage nu como mo que con en ari
In case of vacation/Special Privilege leave: ☐ Within the Philippines: ☐ Abroad (Pls. Specify):	zial Privilege leave: es :) :
in case of Sick leave: □ In Hospital (Pls. Spo □ Out Patient (Pls. Sp	: Specify) :
n case of Special Leave Benefits for Specify Illness)	Benefits for Women:
in case of Study leave: ☐ BAR/Board Examination Re ☐ Completion of Master's Deg ☐ Completion of Doctorate De ☐ Completion of PHD Degree	ave: amination Review Master's Degree Doctorate Degree PHD Degree
Other purpose: ☐ Monetization of Leave ☐ Terminal Leave	ve Credits
i.d COMMUTATION ⊠ Requested □ Not	nt Requested
RATILIA	TEODOMERO C.
(Signature	ture of Applicant)
N APPLICATION '.b RECOMMENDATION:	N:
⊠ For Approval	 J. P. J. School, John 95 med.;2 Hqui v. d. 150 m A. A. A. B. J. P. J. School, John 95 med.;2 Hqui v. d. 150 m
\square For Disapproval due	ie to:
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Republic of the Philippines

VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte

Stamp of Date of Receipt

APPLICATION FOR LEAVE

	and the state of t	7.c APPROVED FOR: 1 day(s) with pay Others (Specify):	FLORAN Office of the Head of	Balance	Less this Application	Total Famod	7.a CERTIFICATION OF LEAVE AS of: July 2023	critical grass treat dissolution ou metabatations	on point in production with addition of great manifolds with addition	07/18/202	Inclu	6.c NUMBER OF WORKING DAYS APPLIED FOR	Others:	□VAWC (RA No. 9262 / CSC MC No. 15, s. 2005) □Vacation	□Special Emergency (Calamity) □Special Leave Benefits for women □Special Leave Privilege □Study	□Rehabilitation (Sec. 55, Rule X □Sabbatical □Sick	□Parental (Solo Parent) □Paternity	☐Maternity - additional 15 days for single mother ☐Monetization	□Adoption ⊠Mandatory/Force □Maternity - 7 days Transf	6.a TYPE OF LEAVE TO BE AV	minimum assaulte det gives que pondie	07/11/2023	3. DATE OF FILING	DΑ	1. OFFICE/DEPT./DIVISION
(Printed National University of Printed National University Office National University of Printed National University of Pri	EDGAR	day(s) without pay	FLORANTE G. DIDAL Head of Payroll and Leave Benefits	300.122 286.750	1 280.73	ave S	E CREDITS	7. DETAILS OF ACTION		07/18/2023 - 07/18/2023	Inclusive Dates	AYS APPLIED FOR	A STATE OF THE STA	. 15, s. 2005)	mity) r women	□Rehabilitation (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292) □Sabbatical □Sick		days for single mother	□Adoption ⊠Mandatory/Force □Maternity - 7 days Transferable to father/alternate caregiver	AVAILED OF:	6. DETAILS	School Fa	4. POSITION	Ratilla	Name (Last)
EDGARDO E. TULIN (Printed Name and Signature) University President	DO E. TULIN	7.d DISAPPROVED due to:	Depai		Note		7.b RECOMMENDATION:	TION ON APPLICATION	(Sign	RATILI	Trochrosen E	011	Other purpose: ☐ Monetization of Leave Credits ☐ Terminal Leave	☐ Completion of PHD Degree			☐ Out Patient (Pls. Specify)	П	☐ Within the Philippines : ☐ Abroad (Pls. Specify) :	6.b DETAILS OF LEAVE	DETAILS OF APPLICATION	School Farm Demonstrator		Teodomero	(First)
	o o seas, e son no sea engla con mesa nelso e Politika secreta no sea engla		BIONESIO M. BAÑOC Department of Agronomy		due to:		ON:	20 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		A, TEODOMERO C.	The solution of the solution o	N Not Remiested	eave Credits	D Degree	: nation Review ster's Degree	In case of Special Leave Benefits for Women: (Specify Illness)	pecity):	til ya <u>Uraj pamajasaji mate ta tipofe</u> sa	ines:	VE:	And the second state of the latest second second	early place who have been a	5. SALARY (Monthly)	Cabusao	(Middle)