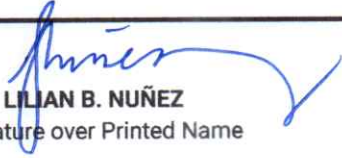


ITINERARY OF TRAVEL

Entity Name : **VISAYAS STATE UNIVERSITY**Fund Cluster: **STF-Extension**

No.: _____

Name : LILIAN B. NUÑEZ Position : ISRDS Director Official Station : ISRDS				Date of Travel : JULY 11-15, 2023 Purpose of Travel : <u>To attend the BIDANI Network National Convention at Umali Auditorium, SEARCA, UPLB, Laguna</u>				
Date	Places to be visited (Destination)	T I M E		Means of Transportation	Transportation	Per Diem	Others	Total Amount
		Departure	Arrival					
July 11, 2023	VSU to Tac. Airport	8:00AM	10:00AM	CV Plane (Round Trip)				11,000.00
	Tac. Airport-Mla. Airport	12:30PM	1:30PM					
	Mla. Airport-Bus Terminal	2:30PM	3:00PM	Taxi	300	1,980.00		2,480.00
	Bus Terminal-UPLB	3:00PM	4:00PM	Bus	200			
July 12, 2023	Convention (SEARCA)	8:00AM	5:00 PM			2,200.00		2,200.00
July 13, 2023	Convention (SEARCA)	8:00AM	5:00PM			2,200.00		2,200.00
July 14, 2023	UPLB-Bus Terminal,Mla	2:00PM	4:00PM	Bus	300	2,200.00		2,700.00
	MlaBus Terminal-Pasay at Visca Manila Office	4:00PM	5:00PM	Taxi	200			
July 15, 2023	VMO Pasay-Mla. Airport	9:00AM	10:00AM	Taxi Plane	300	880.00		880.00
	Mla. Airport-Tac. Airport Tac. Airport-VSU x-x-x-x-x-	11:00AM 1:00P.M.	12:00P.M.					
TOTAL								21,460.00
<p>I certify that : (1) I have reviewed the foregoing itinerary, (2) the travel is necessary to the service, (3) the period covered is reasonable and (4) the expenses claimed are proper.</p> <p>MOISES NEIL V. SERIÑO Signature over Printed Name Immediate Supervisor</p>				<p>Prepared by :  LILIAN B. NUÑEZ Signature over Printed Name</p>				
				<p>Approved by: EDGARDO E. TULIN Signature over Printed Name Agency Head/Authorized Representative</p>				

VISAYAS STATE UNIVERSITY Entity Name			Fund Cluster : STF	
DISBURSEMENT VOUCHER			Date : June 9, 2023 DV No. :	
Mode of Payment	<input type="checkbox"/> MDS Check <input type="checkbox"/> Commercial Check <input type="checkbox"/> ADA <input type="checkbox"/> Others (Please specify)			
Payee	Lilian B. Nuñez	TIN/Employee No.:	ORS/BURS No.:	
Address	Visayas State University, Visca, Baybay City, Leyte			
Particulars		Responsibility Center	MFO/PAP	Amount
To. CASH ADVANCE for travel expenses incurred in attending the BIDANI Network National Convention at Umali Auditorium, SEARCA, UPLB, Laguna on July 11-15, 2023 as per supporting papers hereto attached in the amount of		ISRDS	STF-Extension	21460.00
Amount Due				21,460.00
A. Certified: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.				
MOISES NEIL V. SERIÑO Dean, CME Printed Name, Designation and Signature of Supervisor				
B. Accounting Entry:				
Account Title		UACS Code	Debit	Credit
C. Certified:			D. Approved for Payment	
<input type="checkbox"/> Cash available <input type="checkbox"/> Subject to Authority to Debit Account (when applicable) <input type="checkbox"/> Supporting documents complete and amount claimed proper				
Signature		Signature		
Printed Name	NICK FREDDY R. BELLO	Printed Name	EDGARDO E. TULIN	
Position	Accountant II Head, Accounting Unit/Authorized Representative	Position	President Agency Head/Authorized Representative	
Date		Date		
E. Receipt of Payment				JEV No.
Check/ ADA No. :		Date :	Bank Name & Account Number:	
Signature :	LBNUÑEZ	Date :	Printed Name:	Date
Official Receipt No. & Date/Other Documents				