



ACCOMPLISHMENT REPORT

[June 1-30, 2024]

- Signed/Approved office-related/concerned documents (i.e., travel order, time log appeals, DTR, leave application, clearance etc.)
- 2. Attended EXECOM meeting conducted by the College of Agriculture and Food Science
- 3. Facilitated the enrollment of advisees for the Summer SY 2023-2024
- 4. Attended SEARCA Forum about their Travel Grants Program
- 5. Facilitated the scheduling and conduct of graduate and undergraduate thesis defense
- 6. Facilitated the conduct of the Pre-deployment Seminar for DOE Internship Program
- Prepared pertinent documents required prior to students' deployment to HTEs for their OJT program this Summern SY 2023-2024
- 8. Presided the DOE monthly meeting
- 9. Joined the WADWHANI WEN Ignite Online Course (on-going)
- Facilitated the submission of all academic requirements for graduation for DOE graduating class
- 11. Attended meeting with our research partner, FAO
- 12. Submitted revised course checklist for the MS AgEcon program

Submitted by:

ZYRA MAY H. CENTINO Department Head

Recommending Approval:

LILIAN B. NUÑEZ Dean, CME

Approved:

ROTACIO S. GRAVOSO
Vice President for Academic Affairs



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