



December 09, 2021

**Dr. Edgardo E. Tulin**  
President

Visayas State University  
Visca, Baybay City, Leyte


Dear President Tulin:

I wish to recommend Dr. Deejay M. Lumanao to act as Officer-In-Charge of the Department of Soil Science on December 10, 2021. I will be on WHF on the said date.

As OIC, Dr. Lumanao is authorized to discharge the duties and functions of Department Head as well as my academic and research responsibilities in addition to her regular duties and responsibilities as Professor.

Thank you very much.

Very truly yours,

  
**SUZETTE B. LINA**  
Head, DSS

Conforme:

  
**DEEJAY M. LUMANAO**  
Assistant Professor II

Recommending Approval:

**VICTOR B. ASIO**  
Dean, CAFS

Approved :

**EDGARDO E. TULIN**  
President



**Vision:**  
**Mission:**

A globally competitive university for science, technology, and environmental conservation.  
Development of a highly competitive human resource, cutting-edge scientific knowledge  
and innovative technologies for sustainable communities and environment.