

Visca, Baybay City, Leyte

Supplier : N. N. ALCALA STORE		P.O No: STF-2022-06-0545			
Address : Tres Martires Street, Baybay City, Leyte		Date: August 12, 2022			
TIN: 168-331-936-000	P.R No.: STF-2022-07-00999 RC				
		Mode of Procurement: NP-Small Value Procurement			
Gentlemen:					
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: VSU-Main Campus		Delivery Term: FOB-VSU Baybay			
Delivery Period: Within 30 calendar days upon receipt of P.O.		Payment Term: As per cost of items delivered			
No	Unit	DESCRIPTION	Quantity	Unit Cost	Amount
1	packs	Vellum board, 180 gsm, white, long XXX	64	35.00	2,240.00
Purpose: For graduation ribbons. Intended: OUS					
					TOTAL: 2,240.00
Total Amount in Words: TWO THOUSAND FOUR HUNDRED PESOS ONLY					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.					
Conforme:			Very truly yours,		
_____ Supplier's signature Over Printed Name			_____ EDGARDO E. TULIN President		
_____ Date					
Fund Cluster: _____ Funds Available: _____	ORS/BURS No. : _____ Date of ORS/BURS: _____ Amount: _____				
_____ NICK FREDDY R. BELLO (OIC) Head, Accounting Division					