



July 12, 2022

Dr. Analyn M. Mazo

Head, Department of Biological Science (DBS)

Visayas State University

Visca, Baybay City, Leyte

Dear *Dr. Mazo*,

This is to request the services of **Prof. Senona A. Cesar** as Affiliate Faculty of the Institute of Tropical Ecology and Environmental Management (ITEEM) for the School Year 2022-2023. As affiliate faculty, Prof. Cesar is requested to perform the following responsibilities with appropriate workload unit equivalent:

1. Serve as GAC Member (TREC 300), and/or Undergraduate Thesis Adviser/SRC Chairman/Member (Envi 200);
2. Perform as a member of the ITEEM Personnel Committee;
3. Assist in research, extension, and other related activities of the Institute.

Thank you for your favorable action and support.

Very truly yours,

ELIZA D. ESPINOSA
Director

Conformé:

SENONA A. CESAR

Associate Professor, DBS

Approved:

ANALYN M. MAZO

Head, DBS

c.c. **Cesar SA** | DBS | OVPAA | ITEEM