

Visca, Baybay City, Leyte

PURCHASE ORDER

Supplier :		N. N. ALCALA STORE		P.O No:		PO-TF-2025-10-0721	
Address :		Tres Martires St., Poblacion Zone 14, Baybay City, Leyte		Date:		9-Oct-25	
TIN:		168-331-936		P.R No.		TF-2025-08-01181	
				Mode of Procurement: Small Value Procurement			
Gentlemen:							
Please furnish this Office the following articles subject to the terms and conditions contained herein:							
Place of Delivery:		VSU-Main Campus, Visca, Baybay City, Leyte		Delivery Term:		FOB-VSU Main Campus	
Date of Delivery:		Within 30 calendar days upon receipt of P.O.		Payment Term:		As per cost of item delivered	
Item No.	Abstract No.	Description		Unit	QTY	Unit Cost	Amount
1	18	Ballpoint 0.7 mm, Blue, 50 Pieces /Box, <u>10.5</u>		box of 50's	2	250.00	500.00
2	99	Nylon Cord/Wonder Cord, 4 MM Approx. 36 yds. Color: Blue/Dark Blue		roll	5	60.00	300.00
3	124	Pencil, #2, Medium, Yellow, 12 Pcs/Box		box of 12's	3	110.00	330.00
4	145	Scotch Tape 1 inch x 100 meters, <u>1/2"</u>		roll	5	35.00	175.00
5	147	Sharpening Stone Carborundum 109 25 x 50 x 150 MM Good Quality		pc	10	60.00	600.00
6	162	Toilet Tissue Paper, 2 Ply Weight (min.): 28 gsm Sheet Dimensions: Width (+3 mm): 100 mm Length (-5 mm): 114 mm Acidity (pH, min.): 6 Tensile Strength (KN/m, min.): MD: 0.12 CD: 0.03 Absorption Time (max.): 30 seconds per sheet using 0.01 ml water Material: 100% Recycled pulp Processing: Elemental Chlorine Free (ECF) Roll Specifications: 150 pulls per roll (300 sheets, min.) Evenly and firmly wound, sufficiently rigid for normal handling and usage Perforated across full width for easy tearing Quality Requirement: Sheets shall not have noticeable dust on the surface		pack	5	216.00	1,080.00
		XX					

		Purpose: For printing of reports, record keeping and other center operations			
		Intended: Philippine Carbao Center-PCC (Mariles V. Bulawan)			
TOTAL:					2,985.00
Total Amount in Words: TWO THOUSAND NINE HUNDRED EIGHTY FIVE PESOS ONLY					
<p><i>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.</i></p> <p style="text-align: right;">Very truly yours,</p> <p>Conforme:</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 45%;"> <p>_____</p> <p><i>Supplier's signature Over Printed Name</i></p> <p>_____</p> <p><i>Date</i></p> </div> <div style="width: 45%; text-align: right;"> <p>PROSE IVY G. YEPES</p> <p>_____</p> <p><i>President</i></p> </div> </div>					
Fund Cluster: _____			ORS/BURS No. : _____		
Funds Available: _____			Date of ORS/BURS: _____		
<p>_____</p> <p>NICK FREDDY R. BELLO</p> <p><i>Head, Accounting Division</i></p>			Amount: _____		