



January 27, 2022

Dr. EDGARDO E. TULIN

President

Visayas State University

Visca Baybay City, Leyte

Dear Dr. Tulin:

Good day to you!

I am writing this letter to express my interest in studying again in this university. I enrolled in Visayas State University two years ago and took up Bachelor of Science in Agribusiness, unfortunately I stop attending my second semester and I filed a leave of absence last February 28, 2021 because I got Pregnant and about to give birth at the month of March. My mistakes in the past have helped me to grow as a person through hard work and gaining new perspectives.

I decided to enrol again this coming second semester, 2022 because I want to continue my second semester and I really wanted to attain a degree in this university for the future of my children. If given a chance to study again here in VSU, I am planning to continue taking Bachelor of Science in Agribusiness (BSAB). This degree has been my passion and I also want to enhance my skills more.

In line with this, I'd like to sincerely ask for your kind consideration and support in approving my re admission documents to make these goals into reality. I'd promise to be more competent and responsible this time, and also by being someone who's very passionate in giving service in this university as I go along with my studies. May it be in our organization or perhaps in VSU as a whole.

I am looking forward for your favourable response on this matter. Thank you and may God continue to shower you with more blessings!

Respectfully yours,


JENNIFER B. DECIO
Name and Signature of the Student


FERNANDO P. DECIO
Name and Signature of Parent/Guardian

Approved for the President:


MANOLO B. LORETO, Jr.
Dean of Students



READMISSION FORM

Student No.	Last Name	First Name	Middle Name	Course & Year
20-1-02183	DECIO	JENNIFER	BAYNO	BSAB-1

January 27, 2022

Dr. MOISES NEIL V. SERIÑO


Dean, College of Management & Economics
Visayas State University
Visca, Baybay, Leyte

Sir / Madam:

I would like to apply for readmission effective **second semester**, 2021 -2022. My last attendance from this University was first semester, 2020-2021. I was out of school for **two (2)** semesters because of the following reason:
I got Pregnant and about to give birth.

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

Recommending Approval:


MANOLO B. LORETO
Dean of Students


Signature of Student

Approved:

Dr. ANGELITA L. PARADERO
Department Head

Dr. MOISES NEIL V. SERIÑO
College Dean

Certified no financial accountability:

Recorded:

QUEEN-EVER Y. ATUPAN
Cashier

MARWEN A. CASTAÑEDA
University Registrar

Distribution of copies: 1 Cashier, 1 Registrar, 1 Dean, 1 Dept. Head, 1 Admissions Office