



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: AMPARO CHRISTINE A. MEJICA

For the Month DECEMBER

of:

Department: DBS

Year: 2021

Day	AM						PM						Daily Total (hours)
	AR	DE	AR	DE	AR	DE	AR	DE	AR	DE	AR	DE	
1							4:00	6:00					2
2	10:00	12:00											2
3	9:00	11:00											2
4	SATURDAY						SATURDAY						
5	SUNDAY						SUNDAY						
6							1:00	3:00					2
7	8:00	12:00											4
8	HOLIDAY						HOLIDAY						
9	10:00	12:00											2
10	9:00	11:00											2
11	SATURDAY						SATURDAY						
12	SUNDAY						SUNDAY						
13							1:00	3:00					2
14	8:00	12:00											4
15							4:00	6:00	(CLASS SUSPENDED)				
16	10:00	12:00	(CLASS SUSPENDED)										
17	9:00	11:00	(CLASS SUSPENDED)										
18	SATURDAY						SATURDAY						
19	SUNDAY						SUNDAY						
20							1:00	3:00					2
21	8:00	12:00											4
22							4:00	6:00					2
23	10:00	12:00											2
24	9:00	11:00											2
25	SATURDAY						SATURDAY						
26	SUNDAY						SUNDAY						
27													
28													
29													
30													
31													

GRAND TOTAL 34

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Signature of Part-time Instructor

Printed Name and Signature of Dept. Head