



PURCHASE REQUEST

Dept./Office: **DBM**PR #: **GF-2021-11-01598**Date: **12-09-2021**Section/End-User: **Sheillo G. Catorce**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **DBM Extension 52**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Brother BT5000C Cyan	btls	5	500.00		2,500.00
2	Ink, Brother BT5000M Magenta	btls	5	500.00		2,500.00
3	Ink, Brother BT5000Y Yellow	btls	5	500.00		2,500.00
4	Ink, Brother BTD60BK, Black	btls	5	500.00		2,500.00
TOTAL						10,000.00

Purpose: Office Use

Checked by:		Funds Available:	
DIONESIO I. ESTUPA		ALICIA M. FLORES	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	SHEILLO G. CATORCE	BRYAN R. GAPASIN	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU