



March 04, 2022

**DR. EDGARDO E. TULIN**

President

Visayas State University

Visca, Baybay City, Leyte

**Thru:**

**DR. ELWIN JAY V. YU**

Chief of USHER

Visca, Baybay City, Leyte

Dear Sir,

In connection with the MOU Signing and inaugural mangrove planting for the project entitled "WoMangrove Warriors Mangrove Rehabilitation" on March 17, 2022, 2 pm in Brgy. Jaena, Baybay City, I wish to request for the entry and 4 days-3 nights' accommodation for 3 rooms at the VSU Apartelle of Ms. Antionette Cheris Taus and company (2 pax) on March 16-19, 2022. Ms. Taus will shoulder the costs of accommodation and food during their stay at the campus. Rest assured that they are fully vaccinated. Furthermore, we will assure to strictly adhere to the health protocols for COVID-19 imposed by USHER.

Hoping for your favorable consideration.

Sincerely yours,

**EDUARDO O. MANGAOANG, PhD**

Professor and Director

Recommending Approval:

**DANIEL LESLIE S. TAN**

Vice President for Admin and Finance

Chairman, VSU Admin Scholarship Committee

Approved by:

**EDGARDO E. TULIN**

President