

OBLIGATION REQUEST AND STATUS
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

No: MOOE 02-101101-2021
Date: _____
Fund: _____

Payee **Anthony L. Borneo**
Office **Motor Pool/PPO**
Address _____

Responsibility Center	Particulars	MFO/PAP	UACS Code/Expenditures	Amount
	Payment of Per Diem...		5020101000	450.00
TOTAL				450.00

A Certified Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal

B Certified: Allotment available and obligated for the purpose/ adjustment necessary as indicated above

Signature _____
Printed Name **QUEEN-EVER Y. ATUPAN**
Position **Head, Cash Division**
Date _____

Signature _____
Printed Name **ALICIA M. FLORES**
Position **Head, Budget Office**
Budget Unit/Authorized Representative
Date _____

C STATUS OF OBLIGATION

Reference			Amount			
Date	Particulars	ORS/JEV/RC/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
	Obligation	MOOE 02-101101-2021	450.00		450.00	
	TOTALS					

4. Lunesa Modina	VSU Pavilion
5. Almira Capin	VSU Pavilion
6. Robert Fernandez	VSU Pavilion
7. Christopher Giray	VSU Pavilion
8. Jason Caieras	VSU Pavilion

TOTAL				450.00
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I CERTIFY that (1) I have received the foregoing itinerary (2) the travel is necessary to the service, the period cover is reasonable and (3) the expenses claimed are proper.

Prepared by: (Official, Employee)

ANTHONY BORNEO

MARLON G. BURLAS

Supervisor

Approved by: (Head of Agency)

EDGARDO E. TULIN
President