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March 1, 2025

Mr. Jedan A. Cavero

Department of Economics
Visayas State University
Visca, Baybay City, Leyte

Dear Mr. Cavero:

By authority vested in me as University President, you are hereby appointed as Study Leader of the CTU-Funded Impact Assessment Project entitled **"Assessing the Impacts of CTU Technology Commercialization of Blended Beverage from Seaweed and Selected Tropical Fruits Project"** effective March 1- May 31, 2025, with honorarium; June – December 31, 2025, without honorarium, with no employee, employer relationship.

As a study leader, you are expected to perform the following responsibilities with appropriate workload unit equivalent:

- a. Assist the project leader in the overall implementation of activities of the project.
- b. Spearheaded the quantitative component of the project.
- c. Coordinate with other project team members to ensure smooth implementation of all project activities.
- d. Support in consolidating and integrating reports on the key outputs and outcomes of all project components.
- e. Submit terminal reports and other deliverables as required in the project's work plan.
- f. Facilitate and provide support for consultations with CTU personnel.

Any changes in the title, methodology, project site, and/or budget, approval should first be sought from the University President upon recommendation by the concerned College Dean, Center Director, Director for Research, and the Vice President for Research, Extension, and Innovation.

Very truly yours,

PROSE IVY G. YEPES
President

CC: OVPREI-VP
[OVPREI-RPO/ Extension/ Innovation]
Head, Budget Office
Dean, College
Head, Department
Researcher
RSPPRO

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Page 1 of 1
FM-OOP-05
V05 06-06-2024
No DOE-2025-