



November 07, 2022

Dr. Beatriz S. Belonias

Vice President for Academic Affairs
VSU, Visca, Baybay City, Leyte

Dear Dr. Belonias,

This is to respectfully inform you that starting September 1, 2022 until July 31, 2023, I am on Sabbatical Leave. I already submitted all the grades of my students that I handled last summer 2022.

While on sabbatical leave, I am leaving all my obligations and responsibilities being the academic and thesis adviser of students under my supervision to Dr. Dionesio M. Bañoc a faculty in the Department of Agronomy.

As adviser, he is responsible to guide and advise the student's academic undertakings in the department and university.

Thank you very much and God bless.

Respectfully yours,


ULYSSES A. CAGASAN

Faculty
Department of Agronomy

Conforme:


DIONESIO M. BAÑOC

Faculty
Department of Agronomy

Endorsed:


RUTH O. ESCASINAS, Ph.D.

Head
Department of Agronomy