



**VISAYAS**  
STATE UNIVERSITY

DEPARTMENT OF  
**ECONOMICS**

May 13, 2024

**Dr. Prose Ivy G. Yepes**  
President  
Visayas State University  
Visca, Baybay City

Dear Dr. Yepes,

Greetings of peace and prosperity from the Department of Economics!

The Department of Economics (DoEcon) intends to conduct its annual team building activity this coming May 29-June 1, 2024 in Surigao City and Siargao, Philippines. In behalf of the unit, I would like to humbly request your approval of this activity. Please note that the 1<sup>st</sup> and last day of this activity will be spent for travelling going to and coming back to our workstation. Further, the dates of the teambuilding activity were carefully chosen so as not to interfere with our responsibilities.

The main purpose of this activity is to improve communication, boost morale, and strengthen the bonds among us at DoEcon. This proposed team building will consist of various games, ice breaker, and team building exercises that will ensure the promotion of trust, cooperation, and problem-solving skills. We truly believe that the conduct of teambuilding is essential for fostering a positive work environment and enhancing team dynamics. Hence, by participating in this activity, we will be able to improve our relationships, work more effectively together, and achieve better results.

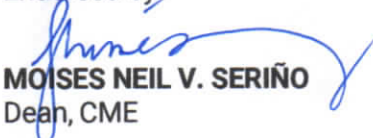
With these, I kindly request for your permission to proceed with this office teambuilding activity. Your support and approval are crucial in making this event successful.

Thank you for considering our request. We look forward to your favorable action.

Very respectfully yours,

  
**ZYRA MAY H. CENTINO**  
Head, DOE

Endorsed by:

  
**MOISES NEIL V. SERIO**  
Dean, CME

Recommending Approval:

**ROTACIO S. GRAVOSO**  
Vice President for Academic Affairs

Approved:

**PROSE IVY G. YEPES**  
President



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