



## OFFICE OF THE DIRECTOR FOR PHYSICAL PLANT

Visca, Baybay City, Leyte, PHILIPPINES Telefax: 1041(LOCAL) Email: www.ppo.@vsu.edu.ph Website: www.vsu.edu.ph

## PHYSICAL PLANT SERVICE REQUEST FORM

rilled	in by requesting party		Filled in by PP	0		
Date fi	iled ; Ja	an. 10, 2023	Date received	;		
Buildin	ng/Facility/	A CONTRACTOR OF THE CONTRACTOR		Management Company Control Company	-	
House	,		Peccived by			
	nent No./	of Economics	Received by			
Depart	tment Dept	. of Economics		Nam	e & Signature	
Location : Upger (		per Campus	Designation/			
		7 - 12	Position			
	- MADIA	UAZEL I DELLEZAC	Document			
Reque	sting party :WARIA	HAZEL I. BELLEZAS	control number			
Design	action/					
Positio	. Ц	ead, DoEcon				
1 031110	41					
Please	check and specify the nature of s	envice request				
	Audio System (amplifier, speakers					
	microphones)	and	Tent installation/s			
	With Lights? Yes No		Setup Location			
	Setup Location:		Setup Location: _ No. of tent:			
	Date & Time Needed:		Tent size:			
	Estimated Duration (hrs):					
	Localitated Duration (IIIS):		- Tabilication's (New Cabillets, Turnicule, Metal Works and Ot			
	Land preparation, plowing & harro	wing	fabrications not con	nd maintenance)		
	Location/Area covered:					
	EGOGGIOTIVA GO GOVERGA.		mstallation's (tarpaulin, signage, new lock & knobs & other			
	Estimated passing trip:		installation not considered as repair and maintenance)			
	Site development levelling ecrapping &					
	backfilling	ping a	Machining works (lathe, shaper, drill press & etc.)			
	Location:	Landscaping (Design				
	Hauling (Construction materials, o	Construction materials, office				
	equipment & etc.)  Location/Area co			ered:		
	rom: To: Other/s (Specify) :			Floctric	al	
	Plans, Layouts and Estimates (Dra		Others (Specify)	Electric	al	
	plan/s, material & cost estimate, si					
	and the likes)					
		B : (B : (C				
		Brief Description	n of Service Request			
	1 Papair of lights of Ma 7:00	May Cantingle De	om. (ugert.	(())		
	<ol> <li>Repair of lights of Ms. Zyra</li> </ol>	May Centino's Ro	om. Congoci.			
		Filled in by	Filled in by the requesting party after the conduct of service request			
anduata	d	Serv	vice Satisfaction	OVER-4	ALL RATING	
onducte	PPO Personnel	3011		O VERT		
y:	(Name & Signature)	☐ 1. I	Not Satisfied	☐ 1 Poor	☐ 2 Fair	
DO 11			Olimbally C. W. C.			
PO Unit		2.	Slightly Satisfied	☐ 3 Good	4 Very Good	
		□ 3. 1	Moderately Satisfied	П		
haalaad		3.	vioderately Satistieu	☐ 5 Excellent		
hecked &		4.	Very Satisfied	Comment	s & Suggestion	
erified b	PPO Fleatin Director		Extremely Satisfied			
	(Name & Signature)		-xiromory outloned			
		B1	a and Cincet			
		Nam	e and Signature			

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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