



January 27, 2022

Dr. Edgardo E. Tulin
President, VSU
ViSCA, Baybay City, Leyte

Dear **Dr. Tulin**:


The 6-month VSU-PhilFIDA research-cum-extension project entitled **Evaluation of the Extension Service Delivery System of the Abaca Industry in Eastern Visayas in Support to the Implementation of Investments for the Agriculture and Fisheries Modernization Plan (AFMP) at the Local and National Levels** will conduct a training on **Data Collection and Data Analysis** on February 9-11, 2022 in Tacloban City among 20 selected PhilFIDA extension and technical officers (attached program). This has been an overdue activity and we need to fast-track because this is a short duration project. Three (3) faculty (Dr. Karen Luz Yap, Prof. Fatima Baliña, and Ms. Aiza Oracion) will be involved in the training and four field staff who will also conduct interviews among the participants. I will only be joining during the first day since we will have short meeting with the Regional Director, Engr. Wilardo O. Sinahon. It was the Director's request that this training be conducted face-to-face because some of their field staff have no or limited internet connectivity.

Furthermore, we also request that our four (4) field staff be allowed to gather data for the whole month of February, 2022 on the places indicated in our data gathering plan (please see attached) as an essential activity of the project. There is no other way than to personally administer the questionnaires to the LGU personnel and farmers, although we will be assisted by the PhilFIDA field staff.

On this regard, we would like to ask your permission that we be allowed to stay in Tacloban during the period of the training to save time and resources and the conduct of data gathering activities for the four field staff in the places indicated in the attached plan. Rest assured that during the conduct of these activities, we will follow strictly the IATF protocol of social distancing, wearing of face masks and we will see to it that all participants in the training are fully vaccinated. When the faculty will come back, we see to it that they will be on work from home (WFH) schedule for the week to allow self-quarantine and when the four field staff will come back after the month-long travel, they will also undergo home or self-quarantine while doing the encoding of the data.

We do hope that with these arrangements, we can still be able to accomplish what is stipulated in our MOA with PhilFIDA even midst pandemic. Thank you for your wholehearted support to our development initiatives especially for the abaca industry in our region.

Very truly yours,


MILAGROS C. BALES
Project Leader, PhilFIDA Project