



January 18, 2022

**NICK FREDDY R. BELLO**  
OIC-Head, Accounting Office  
Visayas State University  
Baybay City, Leyte

Thru: **ELIZABETH D. PASA**  
JO, In-charge  
Accounting Office

Dear **Sir/Madam**:

We respectfully submit herewith the following "Income Payee's Sworn Declaration of Gross Receipts/Sales" for the current year of 2022 JOB ORDER worker of our National Service Training Program (NSTP).

No.	TAX IDENTIFICATION NUMBER	NAME (LN, FN, MN)	REMARKS
			(Indicate file attached if 1901/1902/1905/COR)
1	456-234-646-000	DAMPIOS, MARLON VISTAL	1 original copy of Annex B-2 1 photocopy of 1902 1 photocopy of Annex B-2

Please acknowledge receipt hereof.

Very truly yours,

**MANOLO B. LORETO, JR.**  
NSTP Director

# INCOME PAYEE'S SWORN DECLARATION OF GROSS RECEIPTS/SALES (For Self-Employed and/or Engaged in the Practice of Profession with Lone Income Payor)

I, MARLON V. DAMPIOS, FILIPINO, of legal age, single/ married to  
(Name) (Citizenship)  
EVANGELINE B. DAMPIOS permanently residing at  
(Name of Spouse)  
NAGA, TINAG-AN, ALBUERA, LEYTE with  
(Address)

Taxpayer Identification Number (TIN) 456-234-646-000, after having been duly sworn in accordance with law hereby depose and state:

- That I derived my PROFESSIONAL income only from VISAYAS STATE UNIVERSITY  
(business/professional) (Name of Lone Payor)  
 with Taxpayer Identification Number 001-394-498-000 and business address at  
VISCA BAYBAY CITY, LEYTE;
- That for the current year 2021, my gross receipts will not exceed Two Hundred Fifty Thousand Pesos (P250,000.00) and that I am registered as a non-VAT taxpayer; that whatever is the amount of income received, I will comply with the requirement to file my Income Tax Return on the prescribed due date. For this purpose, I opt to avail of either one of the following:
  - ☐ Graduated Income Tax Rates under Section 24(A)(2)(a) of the Tax Code, as amended, based on the taxable income. With this selection, I acknowledge that I am subject to 0% income tax, thus, not subject to creditable withholding tax; subject to percentage tax, if applicable, and will file the required percentage tax returns or subject to withholding percentage tax, in case of government money payments.
  - ☐ Eight Percent (8%) income tax rate under Section 24(A)(2)(b) of the Tax Code, as amended, based on gross receipts/sales and other non-operating income - with this selection, I understand that this is in lieu of the graduated income tax rates and the Percentage Tax under Section 116 of the Tax Code, as amended; thus, no withholding tax shall be made;
- That based on my selection above, if my gross sales/receipts and other non-operating income exceeds P250,000.00 but not over P3,000,000.00, my afore-stated lone income payor shall automatically withhold the prescribed rate of withholding tax:
  - a. In case of Graduated Income Tax Rates, I acknowledge that aside from income tax, I am subject to business tax (Percentage Tax, if applicable) and creditable withholding of income in excess of P250,000.00, and business tax withholding, if any, are applicable on the entire income payment; OR
  - b. In case of Eight Percent (8%) income tax rate, I acknowledge that I am only subject to income tax and thus, to the creditable withholding income tax in excess of P250,000.00;
- That I duly execute this **SWORN DECLARATION** in compliance with the requirement prescribed under Section 2.57.2 of Revenue Regulations No 11-2018;
- That I declare, under the penalties of perjury, that this declaration has been made in good faith, and to the best of my knowledge and belief to be true and correct.

IN WITNESS WHEREOF, I have hereunto set my hand this 18th day of January, 2022 at Baybay, Philippines

**MARLON V. DAMPIOS**

*Signature over Printed Name of Individual Taxpayer*

SUBSCRIBED AND SWORN to before me this 18th day of January, 2022 in Baybay City, Leyte.  
 Applicant exhibited to me his/her TIN ID (456-234-646-000) issued at ORMOC CITY, LEYTE on 08/14/2014.  
(Government Issued ID and No.)

Doc. No. 519

Page No. 26

Doc. No. 1

Book No. 1

Series of 2022

Affix P30.00  
Documentary  
Stamp Tax



NOTARY PUBLIC

**ATTY. DECYROSE P. PAPA**  
Public Attorney II  
Pursuant to RA 9406

(To be filled-out by the withholding agent/lone payor)



# Application for Registration

1902

For individuals having no other income tax returns to file as Resident, Resident Alien, or Non-Resident Alien.  
Fill in all applicable data below. Mark all appropriate boxes with an "X".

1 Taxpayer Type ☒ Local Employee ☐ Resident Alien Employee ☐ Non-Resident Alien Employee  
2 Date of Registration (Indicate month and year)    
3 RRR/LRR

## Part I Taxpayer/Employee Information

4 TIN (For Taxpayer w/ existing TIN)            
5 Sex ☒ Male ☐ Female  
6 Citizenship

7 Taxpayer's Name Last Name: **Dampios** First Name: **Marlon** Middle Name: **Vista**  
8 Date of Birth

9 Local Residence Address No.  Street: **Naga** Barangay: **Tinag-an**  
10 City/Municipality: **Albuera** **Leyte**

11 Zip Code

12 Telephone No.

13 Current Residence Address

14 Tax Type ☒ Income Tax ☐ Other Tax (Specify: )

## Part II Personal Exemptions

15 Civil Status ☐ Single ☒ Married ☐ Widowed ☐ Divorced ☐ Annulled  
16 Employment Status of Spouse ☒ Unemployed ☐ Employed Locally ☐ Employed Abroad ☐ Employed as a member of Order of Profession  
17 \* Claim for Additional Exemptions? ☐ Deductions for husband and wife whose aggregate family income does not exceed ₱2,500 per annum.  
18 \* Spouse's Name (Attach Proof of Marriage) Last Name: **Dampios** First Name: **Evangelina** Maiden Name: **Basan**

19A \* Spouse's Taxpayer Identification Number            
19B \* Spouse's Employer's Name

20A \* Spouse's Date of Birth

20B \* Spouse's Date of Registration

20C \* Spouse's RRR/LRR

## Part III Additional Exemptions

21 Names of Qualified Dependents (Refers to a legitimate, illegitimate, or legally adopted child, or any person dependent upon the taxpayer, not more than 21 years of age, unmarried, and not gainfully employed or receiving educational support due to mental or physical defect)

Dependent's Name	Dependent's Address	Dependent's Date of Birth	Dependent's Date of Registration	Dependent's RRR/LRR	Dependent's Civil Status
19A <b>Dampios</b>	19B <b>Mariane</b>	19C <b>Basan</b>	19D <b>12102007</b>	19E <input type="text"/>	19F <input type="text"/>
20A <b>Dampios</b>	20B <b>Michael Angelo</b>	20C <b>Basan</b>	20D <b>04112015</b>	20E <input type="text"/>	20F <input type="text"/>
21A <input type="text"/>	21B <input type="text"/>	21C <input type="text"/>	21D <input type="text"/>	21E <input type="text"/>	21F <input type="text"/>
22A <input type="text"/>	22B <input type="text"/>	22C <input type="text"/>	22D <input type="text"/>	22E <input type="text"/>	22F <input type="text"/>

## Part IV Employee With Two or More Employers (Multiple Employments) Within the Calendar Year

23 Type of multiple employment ☒ Successive employment (with previous employment upon termination of previous employment) ☐ Concurrent employment (with two or more employers at the same time within the calendar year) ☐ Successive employment (with previous employment upon termination of previous employment)

24 Previous employment information during the calendar year

25 TIN  Name of Employer **Visayas State University**

26 Date of Termination of Employment

27 Date of Termination of Employment

28 Date of Termination of Employment

29 Date of Termination of Employment

30 Date of Termination of Employment

31 Date of Termination of Employment

32 Date of Termination of Employment

33 Date of Termination of Employment

34 Date of Termination of Employment

35 Date of Termination of Employment

Taxpayer Identification Number (TIN) 456-234-646-000, after having been duly sworn in accordance with law  
 hereby depose and state:

1. That I derived my PROFESSIONAL income only from VISAYAS STATE UNIVERSITY  
(business/professional) (Name of Lone Payor)  
with Taxpayer Identification Number 001-394-498-000 and business address at \_\_\_\_\_  
VISCA BAYBAY CITY, LEYTE
2. That for the current year 2021, my gross receipts will not exceed Two Hundred Fifty Thousand Pesos (P250,000.00) and that I am registered as a non-VAT taxpayer; that whatever is the amount of income received, I will comply with the requirement to file my Income Tax Return on the prescribed due date. For this purpose, I opt to avail of either one of the following:
- ☐ Graduated Income Tax Rates under Section 24(A)(2)(a) of the Tax Code, as amended, based on the taxable income. With this selection, I acknowledge that I am subject to 0% income tax, thus, not subject to creditable withholding tax; subject to percentage tax, if applicable, and will file the required percentage tax returns or subject to withholding percentage tax, in case of government money payments.
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3. That based on my selection above, if my gross sales/receipts and other non-operating income exceeds P250,000.00 but not over P3,000,000.00, my afore-stated lone income payor shall automatically withhold the prescribed rate of withholding tax:
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- b. In case of Eight Percent (8%) income tax rate, I acknowledge that I am only subject to income tax and thus, to the creditable withholding income tax in excess of P250,000.00;
4. That I duly execute this **SWORN DECLARATION** in compliance with the requirement prescribed under Section 2.57.2 of Revenue Regulations No. 11-2018;
5. That I declare, under the penalties of perjury, that this declaration has been made in good faith, and to the best of my knowledge and belief to be true and correct.

IN WITNESS WHEREOF, I have hereunto set my hand this 18<sup>th</sup> day of January, 2022 at Baybay, Philippines

Signature over Printed Name of Individual Taxpayer

**SUBSCRIBED AND SWORN** to before me this 18<sup>th</sup> day of January, 2022 in Baybay City, Leyte  
Applicant exhibited to me his/her **TIN ID (456-234-646-000)** issued at ORMOC CITY, LEYTE on 08/14/2014.  
(Government Issued ID and No.)

**ATTY. DECYROSE P. PAPA**  
Public Attorney II  
Pursuant to RA 9406

*(To be filled-out by the withholding agent/lone payor)*