



September 7, 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: **Dr. Maria Juliet C. Ceniza**
VP for Research, Extension and Innovation

Dear **Dr. Tulin**:

I would like to recommend the appointment of Mr. Jerome O. Arribado as Officer-in-Charge of the Ecological Farm and Resource Management Institute on September 9-12, 2022 or until my return. I will be traveling to Dumaguete, Negros Oriental to conduct workshop and/or formulation of policies for Good Agricultural Practices (GAP) in Eastern Visayas.

As Officer-in-charge, Mr. Arribado is authorized to discharge the function of the Eco-FARMI Director in addition to his duties and responsibilities as a technical staff of the institute.

Very truly yours,

DHENBER C. LUSANTA
OIC, Eco-FARMI

Conforme:

JEROME O. ARRIBADO
Technical Staff

Recommending Approval:

MARIA JULIET C. CENIZA
VP for Research, Extension and Innovation

Approved:

EDGARDO E. TULIN
President