



VISAYAS
STATE UNIVERSITY

INSTITUTE FOR
**STRATEGIC RESEARCH
AND DEVELOPMENT
STUDIES**

October 1, 2025

Dr. Prose Ivy G. Yepes

President

Visayas State University

Visca, Baybay City, Leyte

Thru: Dr. Santiago T. Peña, Jr.

VP for REI

Dear Dr. Yepes:

This is to recommend the appointment of **Assoc. Prof. MARIA AURORA TERESITA W. TABADA, as Project Leader** of the extension project entitled "**Leadership for Resilient Local Government Units (LRLGU)**" and **Focal Person** of the project component 1 entitled "Leadership and Governance" with project code **EXT STF-06** without honorarium effective October 1, 2025 to December 31, 2025.

As a Project and Focal Person, Assoc. Prof. Tabada is expected to perform the following responsibilities with appropriate workload unit equivalent:

1. Coordinate with the LGU partners and the National Resilience Council (NRC) for any project-related activities.
2. Deepen the project team's leadership and technical competencies in risk and resiliency.
3. Lead the capacity-building activities relevant to leadership and governance.
4. Provide capacity-building interventions for resilient LGUs.
5. Assist in equipping the partner LGU with skills and tools in building resilience.
6. Facilitate scientific and critical analysis of integrated climate and disaster risk assessment, data management, and DDR plans, systems, and structures as part of evidence-based risk governance.
7. Conduct coaching and mentoring of the partner LGUs resilience team.
8. Submit periodic (quarter, annual) project reports.
9. Present the project highlights during the Extension In-house Review.

Thank you and best regards.

Very truly yours,

LILIAN B. NUÑEZ
Director



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Conforme:



MARIA AURORA TERESITA W. TABADA
Asso. Prof.IV

Certified funds available:

ALICIA M. FLORES
Head, Budget Office

Endorsed by:

MARIA VANESSA E. GABUNADA
Dean, Faculty of Humanities & Social
Sciences

CATHERINE C. ARRADAZA
Director for Extension

Recommending Approval:

SANTIAGO T. PEÑA, Jr.
VP for Research, Extension and Innovation

cc: OVPREI-VP
[OVPREI-RPO/ Extension/ Innovation]
Head, Budget Office
Dean, College
Head, Department
Researcher
RSPPRO

Vision: A global green university providing progressive leadership in agriculture, science & technology, education and allied fields for societal transformation.
Mission: To produce graduates equipped with advanced knowledge and lifelong learning skills with ethical standards through high quality instruction, innovative research, and impactful community engagements.