

## **PERSONNEL RECORDS AND** PERFORMANCE EVALUATION OFFCE

NOUST

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: +63 053 563 7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.edu.ph

For the Month of:

## DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: LIGMA DIAZ JOCSON For the Month of: NOULT Department: FOOD SCIENCE & TECHNOLOGY Year: 2021													
Department: FOOD SCIENCE & TECHNOLOGY Year: 2021													
	AM						PM						Daily
Day	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours)
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13 14 15 16 17 18 19 20 21 22 5.50 2:30 1:00 8:16 23 12:00 5:00 6.00 1:00 24 10:00 1:00 5:00 4.0 25 4.0 5.00 1:00 26 4.0 5.00 1:00 27 28 29 30 5:00 1:00 31 8:00 12:00 **GRAND TOTAL** 31.50 I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

JOCSON LIGAMA Signature of Part-time Instructor

Printed Name and Signature of Dept. Head