



18 March 2022

**DR. EDGARDO E. TULIN**

President  
Visayas State University  
Visca, Baybay City, Leyte

**Thru: DR. MARIA JULIET C. CENIZA**

Vice President for Research, Extension and Innovation

**Dear Dr. Tulin:**

Good day!

I am requesting from your good office that effective January 2022 to December 2022 **Mr. CHARLINDO S. TORRION** faculty of the Department of Meteorology is the Project Leader of the extension project: **Weather and Atmospheric Information Services (Project WAIS)** of the Department of Meteorology.

Thank you so much.

Very truly yours,

**CHARLIE S. ANDAN**

Head, Department of Meteorology

Conforme:

Certified funds available:

**CHARLINDO S. TORRION**

Project Leader

**ALICIA M. FLORES**

Head, Budget Office

Endorsed by:

Noted:

**DR. JANNET C. BENCURE**

Dean, Col of Engineering & Technology

**DR. ANTONIO P. ABAMO**

Director, Extension

Recommending Approval:

**MARIA JULIET C. CENIZA**

VP for Research, Extension and Innovation

Approved:

**DR. EDGARDO E. TULIN**

President

CC: *OVPREI-VP; [OVPREI-RPO/ Extension/ Innovation]; Head, Budget Office; Dean of College; Head of Department; Researcher; RSPPRO*

**Vision:**  
**Mission:**

A globally competitive university for science, technology, and environmental conservation.  
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.