

## RECOMMENDATION TO ATTEND TRAININGS/WORKSHOPS/SEMINARS/CONVENTIONS/FORA/CONFERENCES

Date: 4 October 2022

Name of Faculty Recommer	ided: CHARLIE S. ANDAN		
Position/Rank: Instructor I	_ [x ] Permanent	[] Temporary	[ ] Substitute
Designated Position: Depart	ment Head		
College: College of Enginee	ring and Technology		
Department/Research Center	er/Institute: Department of M	eteorology	
Degree and Specialization: I	MS Meteorology (Specializin	g: Operational Meteor	ology)
Subjects/Courses Taught: P	rinciples of Numerical Weatl	ner Prediction (Mete 1	45), Synoptic
Meteorology I (Mete 131)			
Title of Conference/Seminar	/Symposium: Problem Solvi	ng and Decision Makir	<u>ıg</u>
Organizer/Host/Sponsor: Pe	rsonnel Officers Association	of the Philippines	
Date and Venue: 26-28 Octo	ober 2022		
Justification for recommendi	ng the faculty (focus on rele	vance to present work	):
He is the department head	of the Department of Meteo	rology. The knowledge	e that he will get from
this training will help him	in order that he will beco	me efficient in carryi	ng his functions and
responsibilities in the depart	ment.		
Date of Last Attendance to T	•		tional Tour/Official Time/
Please attach tentative Itinerary of	[X ] Per Diem [X] Transportation	Approved	Leave of Absence/ o Travel Only
Purpose of Attendance:	[ ] Present paper [X ] Attend only to learn, no pa [ ] Attend to learn and earn CF [X ] Attend training [ ] Invited as keynote/plenary s	D points, no paper to prese	ent
If presenting a paper:	[ ] Others (specify)		
Title of Paper: Author (s):			
The paper is derived from:			
		der	

AC22-05

Title of Project/Study:									
[ ] Thesis/Dissertation o	=	aster's thesis [] Undergraduate thesis							
Title of Thesis/Dissertation:									
[ ] Student thesis which	is part of the faculty's resea	arch project recognized by OVPRE							
Title of research pro	ject of faculty-adviser:								
If attending to earn CPD points? [ ] Yes [ X ] No	o <b>ints</b> , is the conference or the	e organizers accredited to grant CPD							
If yes, indicate name of acc	rediting agency/organization:								
Recommended by:  DEPARTMENT PERSONN	EL COMMITTEE:								
(Abstain) CHARLIE S. ANDAN Chairman, DMet	DANIEL C. LOR Member, DMet	CHARLINDO S. TORRION Member, DMet							
Endorsed by:									
JANNET C. BENCURE Dean, CET									
Recommending Approval:									
BEATRIZ S. BELONIAS Chairman, VSFC-AS		Approved by:							
		EDGARDO, E. TULIN President							

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## Supporting Documents to be Attached (Please check column "Attached" of travel category)

Supporting documents	Pres	to ent a per	Attendance to training		Attendance to Earn CPD Points, with paper to present		Attendance to Earn CPD Points, No paper to present		On Leave/ Educational Tour to Present a Paper	
	Required	Attached	Required	Attached	Required	Attached	Required	Attached	Required	Attached
1.Invitation letter/announcement	/		/	/	/		/		/	
2.Acceptance letter for paper presentation	/				/				/	
3.Abstract of paper to be presented	/				/				/	
4.CHED Endorsement, if held in the Philippines *	/		/	NA	/		/			
5.Information sheet/flyer/ bulletin containing description of the host/ organizer/sponsor	/		/	/	/		/		/	
6.Photocopy of Transmittal/Approval Sheet (if to present thesis or dissertation)	/				/				/	
7.Certification of Research Conducted from OVPRE	/				/				/	
8.Proof of Accreditation to Grant CPD Points					/		/			
9. <u>Arrangements</u> for Classes Missed (OVPI Form No. 12)	/		/	/	/		/		/	
10. CHED-IAS Form 15 Annex B SUC Evaluation Form for the Necessity of FT for SUCsxls-IAS Form 15 Annex B_SUC Evaluation Form for the Necessity of FT for SUCs.(travel Abroad)	/		/	NA						
11. Certificate of Collegial Critiquing (present paper abroad)	/								/	
12. Itinerary of travel (if ask financial assistance)	/		1	/						

<sup>\*</sup>For events sponsored/organized by private organizations/societies