



## ACCOMPLISHMENT REPORT

[December 1-20, 2023]

1. Resumed the discussion on the remaining topics of AgSc 11, AgSc 13, and Agro 21.
2. Created the questions for the long exam of the subjects; AgSc 11, AgSc 13, and Agro 21. Checked their long exam and recorded the scores of the students.
3. Returned the long exam of the subjects; AgSc 11, AgSc 13, and Agro 21 to the students.
4. Created the questions for the final exam of the subjects; AgSc 11, AgSc 13, and Agro 21. Checked their final exam and recorded the scores of the students.
5. Facilitated the continuation of the reporting of students on Crop Science 21 laboratory, and gave points to improve their presentation, as well as in improving their PowerPoint slides.
6. Checked the laboratory reports of the students in Crop Science 21 laboratory, recorded their scores and submitted their final points to the respective lecture instructor.
7. Submitted the grades of the students in the Cumulus Portal.

Submitted By:

  
**JOANNAH C. QUILARIO**

Recommending Approval

  
**DIONESIO M. BAÑOC**  
Department Head

Approved

**VICTOR B. ASIO**  
College Dean



## DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: JOANNAH O. QUILARIO  
Department: AGRONOMY

For the Month of: DECEMBER  
Year: 2023

Day	AM						PM						Daily Total (hours)
	AR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1	8:00	9:30			11:30	1:00							3
2			SATURDAY										1
3			SUNDAY										1
4			9:00	10:30			1:00	2:00	2:30	4:00	4:30	6:00	5.5
5	8:00	9:30			11:30	1:00							3
6	7:00	10:00			10:00	1:00	1:00	4:00					9
7			9:00	10:30			1:00	2:00	2:30	4:00	4:30	6:00	5.5
8			9:00	11:00									2
9			SATURDAY										1
10			SUNDAY										1
11			9:00	10:30			1:00	2:00	2:30	4:00	4:30	6:00	5.5
12	8:00	9:30			11:30	1:00							3
13	7:00	10:00			10:00	1:00	1:00	4:00					9
14			9:00	10:30			1:00	2:00	2:30	4:00	4:30	6:00	5.5
15	8:00	9:30			11:30	1:00							3
16			SATURDAY										1
17			SUNDAY										1
18			9:00	10:30			1:00	2:00	2:30	4:00	4:30	6:00	5.5
19	8:00	9:30			11:30	1:00							3
20	7:00	10:00			10:00	1:00	1:00	4:00					9
21													
22													
23													
24													
25													
26													
27													
28													
29													
30													
31													
GRAND TOTAL												71.5	
I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).													
JOANNAH O. QUILARIO						DIONESIO M. BAÑOC							
Signature of Part-time Instructor						Printed Name and Signature of Dept. Head							