



MINUTES OF MEETING

Type of Meeting: PRDC Meeting
Date and Venue: November 26, 2021

Time Started: 10:09 a.m
Time Ended: 11:45 a.m

Presided by (signature above full name): **EDGARDO E. TULIN**, Director

Prepared by (signature above full name): **PRECILA C. BELMONTE**, Secretary

Approved by (signature above full name): **EDGARDO E. TULIN**, Director

ATTENDEES

NO.	NAME	OFFICE
1	ARCE, LISA I.	PHILROOTCROPS
2	BRAVO, MAE ANN A.	PHILROOTCROPS
3	CAGADAS, ROCHELLE B.	PHILROOTCROPS
4	CODOG, JOY C.	PHILROOTCROPS
5	FERRAREN, DILBERTO O.	PHILROOTCROPS
6	LLERA, BLANCHE FRANCHETTE	PHILROOTCROPS
7	LORETO, ALAN B.	PHILROOTCROPS
8	MARAÑAN, GELECA I.	PHILROOTCROPS
9	PIDO, NESTOR L.	PHILROOTCROPS
10	TAMBIS, MARLON M.	PHILROOTCROPS
11	TAN, DANIEL LESLIE S.	PHILROOTCROPS
12	TULIN, ANABELLA B.	PHILROOTCROPS
13	TULIN, EDGARDO E.	PHILROOTCROPS
14	VASQUEZ, ERLINDA A.	PHILROOTCROPS

AGENDA

NO.	TOPIC/S DISCUSSED	AGREED ACTIONS	RESPONSIBLE PERSON
I.	Call to Order	Meeting started at 10:09 am	EETulin, Presiding Officer
II.	Reading and Approval of the Minutes of the Previous Meeting	A motion to approve the minutes of the previous meeting (October 7, 2021) was unanimously approved.	PRDC
III.	Result of the third ISO Internal Quality Audit (IQA), review and	The result of the third ISO Internal Quality Audit (IQA) was reviewed. The center has only three OFIs. The following action plans were formulated: PRC-OFI-21-01 — Procure equipment from GAA funded genomics laboratory (bidding completed) — Request funding to procure additional	DOFerraren EETulin

laboratory equipment and upgrade of
facilities for instruction and research
on February 2022

PRC-OFI-21-02

— Continue publication for vacant
positions on December, 2021

EETulin &
Personnel
Committee

PRC-OFI-21-03

— Conduct of a writeshop for researchers
with publishable outputs on February
2022

LIArce &
PRDC

IV. Appointment of in-charge of
PhilRootcrops Engineering Workshop

Ms. Lisa Arce informed the body that
Prof. RROrias wrote a letter recom-
mending the appointment of Mr. Jerson
Avenido as temporary in-charge of the
PhilRootcrops Engineering Workshop.
The said letter is still subject for approval.
The body came up with the following
decision:

For the meantime, Prof. Orias will be
the incharge of the PhilRootcrops Engi-
neering Workshop until his retirement on
January 2022.

V. PhilRootcrops Christmas party

Ms. MABravo, the chairman of the socials
committee, presented the initial Christmas party
plan agreed by the socials committee on their
meeting on November 25, 2021 to the body.
Among the plans that she presented, the
following were agreed:

The date of the PhilRootcrops Christmas party
will be on December 14, 2021 (lunchtime).

The Christmas Party's venue will be depending
on the weather on the said date. It will be held at
the PhilRootcrops quadrangle/santol area when
the weather is fine and if not, it will be held at
OVPREI-RDE Hall.

Christmas party theme: Hippies/Retro
1960's-1970's

Contribution:

PRDC - ₱1000.00

Univ. Prof. and VPs - ₱3,000.00

Admin Staff - ₱300.00

RA (PS) - ₱500.00

RA (MOOE) - ₱500.00/300.00

Dr. Daniel Leslie S. Tan and Prof. Marlon M. Tambis
will contribute 1 lechon baboy each for the Christmas
party

There will be a 200.00php fines for those who
won't wear hippies/retro costume during the party

A bundle of joy will be given to the field workers

The PhilRootcrops personnel were divided

into the following factions for the Tiktok competition.

1. Food and lab processing
2. Shop
3. ESED
4. Pest Management Lab
5. Admin Staff
6. Soils, CASL & Biotech Lab
7. Varietal Improvement and Tissue Lab
8. Heads

All personnel are required to participate.
A 1000 php penalty will be imposed for those
personnel who will not participate.

There will be a talent showdown for the
PhilRootcrops field workers (sing-galing and
dance competition). 1000php worth of
of prize will be given to the sing-galing
winner and 2000php will be given to
the dance contest winner.

Dr. EETulin suggested that the PhilRootcrops Christmas party must also have a theme. MABravo & MMGongora

The newly retired PhilRootcrops personnel
will be invited.

Only the PhilRootcrops family will be allowed
to attend the party.

VI. Adjournment of Meeting

The meeting was adjourned at 11:45 am