

# VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

Tracking No.:

## PURCHASE ORDER

Supplier :	<b>PALM PHOTO AND PRINTSHOP</b>	P.O No:	PO-STF-2025-03-0141		
Address :	VSU Market, Visca, Baybay City, Leyte	Date:	27-Feb-25		
TIN:		PR No:	STF-2024-03-00884		
		Mode of Procurement:	NP-SVP		
Gentlemen:					
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: <b>VSU-Main Campus, Visca, Baybay City, Leyte</b>			Delivery Term: <b>FOB-VSU Baybay</b>		
Date of Delivery: <b>Within 30 calendar days upon receipt of P.O.</b>			Payment Term: <b>As per cost of items delivered</b>		
Item No.	Description	Unit	QTY	Unit Cost	Amount
1	Plaque of Appreciation	pc	3	2,450.00	7,350.00
	xxxxxxxxxx Nothing Follows xxxxxxxxxxxx				
	<b>Purpose:</b> For Anniversary Use.				
	<b>Intended:</b> IHK (M. B. Bandalan.)				
TOTAL:					<b>7,350.00</b>
Total Amount in Words: <b>SEVEN THOUSAND THREE HUNDRED FIFTY PESOS ONLY</b>					
Very truly yours,					
Conforme:					
_____		<b>PROSE IVY G. YEPES</b>			
Supplier's signature Over Printed Name		President			
_____					
Date					
Fund Cluster: _____		ORS/BURS No. : _____			
Funds Available: _____		Date of ORS/BURS: _____			
_____		Amount: _____			
<b>NICK FREDDY R. BELLO</b>					
Head, Accounting Division					