



24 January 2023

Ms. Pamela B. Oraño

Office of the Director for Quality Assurance
Visayas State University

Dear **Ms. Oraño**,

Returning herewith the following controlled copy of the documents which I received in the Department of Meteorology that are already obsolete:

Title of the Document	Process Owner	Document Reference No.	Version	Date of Implementation
1. Quality Procedure: Objective, Target & Program Setting	OVPPRGAS	PM-VPR-03	00	Dec 14, 2021
2. Quality Procedure: Institutional Planning	OVPPRGAS	PM-VPR-01	02	October 02, 2020

Very truly yours,

LORNA B. ABAMO

dDRC, Department of Meteorology

Noted by:

CHARLIE S. ANDAN

Head, Department of Meteorology