



OFFICE OF THE DIRECTOR FOR PHYSICAL PLANT

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PHYSICAL PLANT SERVICE REQUEST FORM

REQUEST INFOR	RMATION			
Filled in by requestir		Filled in by PPO		
Date filed	: January 24, 2023	Date received	0	
Building/Department : Organic Lab., ARIC		Received by		
			Name & Signature	
Location : YSU		Designation/Position	1	
			•	
Requesting party : JERON E. ARRIBADO Name & Signature		OO Request Reference Number	· P	
Designation/Position : Instructor I, Eco-FARMI		MI		
Contact no./Email	:			
Please check an	d specify the nature of service request			
	stem (amplifier, speakers and	Tent installation/s		
microphor				
With Lights? Yes No Setup Location:			Setup Location: No. of tent:	
Date &	ocation: Time Needed:	Tent size:		
Estimated Duration (hrs): Fabrication/s (new cabinets, furniture, metal works and other				
Land preparation, plowing & harrowing Land preparation, plowing & harrowing fabrications not considered as repair and maintenance)				
			Sheet in the same of the same	
	/Area covered:		nage, new lock & knobs & other	
Estimated passing trip: installation not considered as repair and maintenance) Site development, levelling, scrapping & Machining works (lather shapes dell pass of etc.)			as repair and maintenance)	
	backfilling Machining works (lathe, shaper, drill press & etc.)			
Location: Landscaping (Designation)			nstallation)	
Hauling (Construction materials, office equipment & etc.)		Location/Area covered:	Location/Area covered:	
From: To:		Other/s (Specify)	Other/s (Specify) :	
Plans, Layouts and Estimates (<i>Drafting, floor</i>				
	aterial & cost estimate, site inspection	-		
and the m		ption of Service Request		
Electric	cal Outlet Installation at the Organ	nic Lab ARIC (new building in f	ront of the ECO-FARMI	
buildin		inc Lab, Airic (new building in i	Tone of the 200-TARIVII	
Dullulli	18)			
ACCOMPLISHMEN				
Filled in by PPO Personnel		Filled in by Requesting Party		
Canduated by		Service Satisfaction	OVER ALL RATING	
Conducted by :	PPO Maintenance Personnel			
	(Name and Signature)	1. Not Satisfied	☐ 1. Poor ☐ 2. Fair	
Date & Time		2. Slightly Satisfied	☐ 4. Very	
Started		3. Moderately Satisfied	☐ 3. Good Good	
Date & Time Finished		☐ 4. Very Satisfied ☐ 5. Extremely Satisfied	☐ 5. Excellent	
			Comments & Suggestion	
Checked				
&verified :	PPO Head/Director	Name 20inseture	-	
(Name and Signature)		Name &Signature		
Notes:				
		Designation/Position		

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.