



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF AGRONOMY

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CONTRACT OF SERVICE FOR INDIVIDUAL JOB ORDER WORKER

KNOW ALL MEN BY THESE PRESENTS:

This Agreement entered into by and between:

The **VISAYAS STATE UNIVERSITY**, an institution of higher learning established under Presidential Decree No. 470 as amended by Presidential Decree No. 700 and converted into a state university by virtue of Republic Act No. 9158 and renamed as Visayas State University by virtue of Republic Act No. 9437, with principal office at Baybay City, Leyte, duly represented by its President **DR. PROSE IVY G. YEPES**, hereinafter referred to as the **FIRST PARTY**;

-and-

RAY O. CAINTIC, of Legal Age, Single, Filipino and with residence and postal address at **Brgy. Gabas, Baybay City, Leyte** hereinafter referred to as the **SECOND PARTY**;

WITNESSETH:

WHEREAS, the **FIRST PARTY** is in need of persons who can provide administrative support services which cannot be performed by the existing regular manpower/employees of the specific units/departments/centers within the university;

WHEREAS, the **SECOND PARTY**, possesses the required qualification and expertise needed by the hiring department/center/unit/office and is willing to provide the services needed;

NOW, THEREFORE, premises considered, the parties hereto hereby agree as they have agreed under the terms and conditions, as follows:

THE **FIRST PARTY** hereby contract the services of the **SECOND PARTY** as **Project Laborer** to perform the following functions as follows:

1. Assisting in preparing the land for planting, including tilling, leveling, and creating irrigation systems.
2. Sowing rice seeds manually, ensuring proper spacing and depth for optimal growth as stipulated in the project protocol with the guidance of project research assistant.
3. Managing water levels in rice paddies, including irrigation and drainage, to ensure the crop receives adequate moisture.
4. Applying fertilizers and other soil amendments as needed to promote healthy plant growth.
5. Monitoring fields for weeds and using appropriate methods to control their growth, including manual removal or application of herbicides.
6. Monitoring for signs of pests and diseases, implementing control measures as necessary.
7. Assist SRA in conducting field trial for dry season DELS-I as well as during the data gathering of different rice lines during dry season; and
8. Conduct post-harvest activities such as harvesting, cleaning/threshing, seed drying and packing for samples.
9. Performs other functions related to the assigned research undertakings.

THAT when the work demand for travel, the **SECOND PARTY** shall be entitled to payment of travel expenses (per diem and fare) when traveling on official business within the country subject to existing government accounting rules and regulations and to pertinent VSU policies and rules governing official travel.

THAT for and in consideration of the foregoing service, the **FIRST PARTY** binds itself to pay the **SECOND PARTY** in the amount of **FIVE HUNDRED SIXTY-ONE PESOS AND EIGHTY CENTS ONLY (561.80)** per day per day inclusive of premium at not less than 8 hours per day based on the work schedule as prescribed by the hiring department/office/center/unit;

The **SECOND PARTY** will be paid monthly upon presentation of a certification of accomplishments and rendition of actual services issued by the **FIRST PARTY** or it's duly authorized representative. The above payments will be charged to **20401010-161**;

THAT this contract shall take effect **January 1, 2025** until **June 30, 2025** and may be renewed only