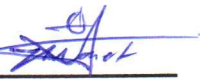




**VISAYAS STATE UNIVERSITY**

Visca, Baybay, Leyte

Date: Jan. 27, 2022

Name : Peter Ben Laurice H. Urdaneta   
Designation : Admin. Aide III \_\_\_\_\_ Signature  
Destination : Ormoc City \_\_\_\_\_  
Date of Travel : 01/31/2022 \_\_\_\_\_

Purpose : To deposit check payment for Suppliers to  
DBP and BDO Bank and to deliver checks to  
diff. Ormoc Suppliers.  
\_\_\_\_\_  
\_\_\_\_\_

Estimated Expenses \_\_\_\_\_

Source of Funds \_\_\_\_\_

Transportation:

- ( ) College Vehicle  
( ) Public Conveyance

**QUEEN-EVER Y. ATUPAN**

Sup. Admin Officer

RECOMMENDING APPROVAL:

Atty. Rysan C. Guinocor  
\_\_\_\_\_  
OIC Director, ODAS

In-charge of funds ( If other than the  
Dept/Office Head)

\_\_\_\_\_  
Dir. Of Instruction/Res. & Ext.

**APPROVED:**

Edgardo E. Tulin  
President

c o Records Division  
Accounting Office  
Requisitioner