

# VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

## PURCHASE ORDER

Tracking No.:

Supplier :	<b>N. N. ALCALA STORE</b>	P.O No:	<b>PO-TF-2025-07-0491-A</b>			
Address :	Tres Martires Street, Baybay City, Leyte	Date:	30-Jul-25			
TIN:	168-331-936	P.R No.	<b>Assorted PR's</b>			
		Mode of Procurement: <b>NP-SVP</b>				
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:						
Place of Delivery:	<b>VSU-Main Campus, Visca, Baybay City, Leyte</b>	Delivery Term: <b>FOB - VSU Main Campus</b>				
Date of Delivery:	<b>Within 30 calendar days upon receipt of P.O.</b>	Payment Term: <b>As per cost of items delivered</b>				
Item No.	Abstract No.	Description	Unit	QTY	Unit Cost	Amount
		<b>TF-2025-04-00547 (AccO) Valerie Y. Vergis</b>				
1	12	<b>Office Chair with Arm Rest, Durable Leather Set</b>	pc	<b>10</b>	5,000.00	50,000.00
	13	<b>Block-out Roll-Up Roller Shade, 71" (W) x 76" (H)</b>	pc	<b>8</b>	1,500.00	12,000.00
		XX				
		<b>Purpose:</b> For Office improvement and Laboratory use.				
		<b>Intended:</b> Various Offices				
						<b>TOTAL: 62,000.00</b>
Total Amount in Words: <b>SIXTY-TWO THOUSAND PESOS ONLY</b>						
<b><i>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.</i></b>						
Conforme:			Very truly yours,			
<hr/>			<b>PROSE IVY G. YEPES</b>			
Supplier's signature Over Printed Name			President			
<hr/>						
Date						
Fund Cluster: <hr/>			ORS/BURS No. : <hr/>			
Funds Available: <hr/>			Date of ORS/BURS: <hr/>			
<hr/>			Amount: <hr/>			
<b>NICK FREDDY R. BELLO</b>						
Head, Accounting Division						