

August 24, 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Maria Juliet C. Ceniza
VP for REI

Dear Dr. Tulin:

This is to recommend the appointment of **IAN DAVE B. CUSTODIO** as Project Leader of the extension project entitled "**Barangay Management Information Systems (BMIS) project of the Barangay Integrated Development Approach for Nutrition Improvement (BIDANI Program)**": without honorarium effective July 1, 2022 to December 31, 2022 chargeable to VSU GAA 2022.

As Project Leader, Mr. Custodio is expected to perform the following responsibilities with appropriate workload unit equivalent:

1. Plan project activities for the year;
2. Implement project activities as planned; and
3. Prepare activity reports of the project.
4. Publish articles from project results.

Very truly yours,

LILIAN B. NUÑEZ
Director

Conforme:

Certified funds available:

IAN DAVE B. CUSTODIO
Instructor I

ALICIA M. FLORES
Head, Budget Office

Endorsed by:

MOISES NEIL V. SERIÑO
College Dean, CME

ANTONIO P. ABAMO
Director for Extension