



January 21, 2022

Date

**Dr. EDGARDO E. TULIN**

President

Visayas State University

Visca Baybay City, Leyte

Through: **MANOLO B. LORETO, Jr.**

Dean of Students

Dear Dr. Tulin:

Good day to you!

I am writing to you in the hope that you will accept me again in the university. I enrolled last June 2020, first semester in the degree of Bachelor of Science in Forestry and because of the new normal of education system last 2020 because of COVID 19, I failed some of my subjects since that time the resources are very limited and difficult to access. This might be a common excuse but honestly Sir I don't have a gadget and an internet to use during that time and our family had a financial problem which further made it impossible for me to meet my educational needs. With the filling of LOA, I failed to file because I got distracted with everything happening in our family and honestly found out later on that there's a need to file and my apology for my ignorance. I am hoping to be enroll in this coming January 2022, second semester. I promise to strive for excellence with my study, if given a chance to enroll because I believe that only education can help me to have a good job to lift my family out of poverty.

Respectfully yours,

**BUDDY C. CUMLA**

Name and Signature of the Student

**NORA C. CUMLA**

Name and Signature of Parent/Guardian

Approved for the President:

**MANOLO B. LORETO, Jr.**

Dean of Students



## READMISSION FORM

Student No.	Last Name	First Name	Middle Name	Course & Year
20 - 1 - 01356	CUMLA	BUDDY	CABO	BSF - 1

January 21, 2022  
Date

**Dr. DENNIS P. PEQUE**

Dean, College of Forestry and Environmental Science  
Visayas State University  
Visca, Baybay, Leyte

Sir / Madam:

I would like to apply for readmission effective **second** semester / summer 2021 -2022. My last attendance from this University was **first** semester / summer-2020 -2021. I was out of school for **two (2)** semesters and **zero** summer(s) because of the following reason(s):

The resources is very limited and difficult to access. Also because of the pandemic our family had a financial problem which further made it impossible for me to meet my educational needs.

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

**Recommending Approval:**

**MANOLO B. LORETO, JR.**  
Dean of Students

Signature of Student

**Approved:**

**Dr. ANATOLIO POLINAR**  
Department Head

**Dr. DENNIS P. PEQUE**  
College Dean

**Certified no financial accountability:**

**Recorded:**

**QUEEN-EVER Y. ATUPAN**  
Cashier

**MARWEN A. CASTAÑEDA**  
University Registrar

*Distribution of copies: 1 Cashier, 1 Registrar, 1 Dean, 1 Dept. Head, 1 Admissions Office*