



January 10, 2023

Miriam M. De La Torre
OIC – University Registrar
Office of the University Registrar
Visayas State University
Visca, Baybay City, Leyte

Dear **Ms. De La Torre**,

In view of Dr. Espinosa's sabbatical leave and the on-going enrolment of our valued students, I, as the successor of Dr. Espinosa's directorship of the Institute of Tropical Ecology and Environmental Management (ITEEM) requests your good office to transfer Dr. Espinosa's academic and thesis advisees from the Cumulus Portal into mine.

Attached herewith the list of academic and thesis advisees to be transferred.

Hoping for your favourable and immediate response on this matter.

Very truly yours,

TEOFANES A. PATINDOL
Director