

DAILY TIME RECORD**ALBARICO, GENESIS C.**

(NAME)

For the month of

February 1 - 28, 2023

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED						
2-THU	11:05	12:23	1:00	5:05	3hrs 5mins	4hrs 55mins
3-FRI	8:54	12:07	12:35	6:04	54mins	7hrs 6mins
4-SAT						Off
5-SUN						Off
6-MON	8:32	12:22	12:27	5:30	32mins	7hrs 28mins
7-TUE	8:15	12:03	12:46	5:26	15mins	7hrs 45mins
8-WED	8:23	12:25	12:32	5:19	23mins	7hrs 37mins
9-THU	8:05	12:34	12:35	5:46	5mins	7hrs 55mins
10-FRI	7:01	12:07	12:08	5:00		8hrs
11-SAT						Off
12-SUN						Off
13-MON	7:20	12:00	12:15	5:11		8hrs
14-TUE	7:56	12:02	12:08	5:13		8hrs
15-WED	8:20	12:38	12:51	5:11	20mins	7hrs 40mins
16-THU	7:50	12:12	12:14	5:11		8hrs
17-FRI	8:04	12:16	12:47	5:01	4mins	7hrs 56mins
18-SAT						Off
19-SUN						Off
20-MON	7:45	12:05	12:06	5:15		8hrs
21-TUE	6:13	12:06	12:09	5:01		8hrs
22-WED	7:24	12:04	12:05	5:17		8hrs
23-THU	7:50	12:46	12:47	5:44		8hrs
24-FRI		overtime				Holiday
25-SAT						Off
26-SUN						Off
27-MON	7:34	12:13	12:15	6:00		8hrs
28-TUE	6:47	12:12	12:13	5:03		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.



GENESIS C. ALBARICO

VERIFIED as to prescribed office hours



ELIZABETH S. QUEVEDO

Department Head
Department of Pure and Applied Chemistry