

**VISAYAS STATE UNIVERSITY**

Baybay, Leyte

December 6, 2021

Name: YU, ELWIN JAY V.

Signature

Designation: Chief of Hospital IDestination: TOLOSA, ALANG2, ISABEL, & VILLABA CAMPUSDate of Travel: 7-Dec-21Purpose: To facilitate signatories of Resolution on the Grant of CNA Incentive for FY 2021Name: YU, ELWIN JAY V.

Signature

Designation: Chief of Hospital IDestination: TOLOSA, ALANG2, ISABEL, & VILLABA CAMPUSDate of Travel: 7-Dec-21Purpose: To facilitate signatories of Resolution on the Grant of CNA Incentive for FY 2021

Estimated Expenses: \_\_\_\_\_

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Source of Funds: \_\_\_\_\_

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Transportation:

☒ (x) University Vehicle☐ ( ) Public Conveyance

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☒ (x) University Vehicle☐ ( ) Public Conveyance**DANIEL LESLIE S. TAN**

(Signature of Immediate Supervisor)

**DANIEL LESLIE S. TAN**

(Signature of Immediate Supervisor)

RECOMMENDING APPROVAL:

RECOMMENDING APPROVAL:

**DANIEL LESLIE S. TAN**

(Department Head/Chairman)

**DANIEL LESLIE S. TAN**

(Department Head/Chairman)

APPROVED:

APPROVED:

**EDGARDO E TULIN**

President, VSU

**EDGARDO E TULIN**

President, VSU

cc: Records Division  
Accounting Division  
Requisitionercc: Records Division  
Accounting Division  
Requisitioner