



October 18, 2023

Dr. Eusebio R. Lina, Jr. Head Department of Mathematics Visayas State University Visca, Baybay City

Dear Sir:

Our BSEcon Program major in Business Economics will undergo COPC Certification. Currently, we are in the process of compiling/gathering the needed documents. Considering that some of our students are taking the following courses in your department listed below, we would like therefore request the updated PDS and CV, Transcript of Records, Diploma and PRC License (if any), faculty matrix and latest faculty workload or actual teaching load of the faculty handling these subjects. Rest assured that these documents will be solely used for the purpose.

- 1. Math 13
- 2. Math 101e
- 3. Math 102
- 4. Math 11n

Thank you very much for your favorable approval to this request.

Very truly yours,

ZYRA MAY H. CENTINO Head, DoEcon

