



September 7, 2023

DR. EDGARDO E. TULIN
President
VSU, Baybay City, Leyte.

THRU: DR. DANIEL LESLIE S. TAN
VP for Admin & Finance &
Chairperson, VASC

Dear Dr. Tulin:

My warmest greetings to you!

I would like to seek your approval to attend the face-to-face Seminar Workshop on **"One-Time Cleansing of Property, Plant and Equipment Account Balances of Government Agencies dated January 31, 2020"** that will be held in **Diliman, Quezon City** on **November 7-8, 2023**. The registration fee is **FOUR THOUSAND PESOS (PhP4,000.00)** per participant.

I believe that this activity covers National Government Agencies, Local Government Units, and Government-Owned or Controlled Corporations.

Attached herewith is the invitation letter to the said convention.

More power! Stay safe and God bless.

Respectfully yours,

MARIA TERESA A. CRUZ
Head, Internal Audit Service

Recommending approval:

DANIEL LESLIE S. TAN
VP for Admin & Finance &
Chairperson, VASC

Approved:

EDGARDO E. TULIN
President

INTERNAL AUDIT SERVICE

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