

DAILY TIME RECORD **ABAD, HANNAH RISSAH F.** (NAME)

For the month of
December 1 - 31, 2021
 Official hours for arrival and departure
8:00AM - 5:00PM

| Day | AM | | PM | | T/U | Total | | |
|--------|----------------------------|-------|----------------|------|-----|--------|--|--------|
| | IN | OUT | IN | OUT | | | | |
| 1-WED | | | | | | Absent | | |
| 2-THU | } extended maternity leave | | | | | Absent | | |
| 3-FRI | | | | | | | | Absent |
| 4-SAT | | | | | | Off | | |
| 5-SUN | | | | | | Off | | |
| 6-MON | } extended maternity leave | | | | | Absent | | |
| 7-TUE | | | | | | | | Absent |
| 8-WED | HOLIDAY | | | | | Absent | | |
| 9-THU | 8:00 | 12:00 | 1:00 | 5:00 | | Absent | | |
| 10-FRI | 8:00 | 12:00 | 1:00 | 5:00 | | Absent | | |
| 11-SAT | | | | | | Off | | |
| 12-SUN | | | | | | Off | | |
| 13-MON | 8:00 | 12:00 | 1:00 | 5:00 | | Absent | | |
| 14-TUE | 8:00 | 12:00 | 1:00 | 5:00 | | Absent | | |
| 15-WED | 8:00 | 12:00 | work suspended | | | Absent | | |
| 16-THU | work | | suspended | | | Absent | | |
| 17-FRI | work | | suspended | | | Absent | | |
| 18-SAT | | | | | | Off | | |
| 19-SUN | | | | | | Off | | |
| 20-MON | 8:00 | 12:00 | 1:00 | 5:00 | | Absent | | |
| 21-TUE | CALAMITY LEAVE | | | | | Absent | | |
| 22-WED | 8:00 | 12:00 | 1:00 | 5:00 | | Absent | | |
| 23-THU | 8:00 | 12:00 | 1:00 | 5:00 | | Absent | | |
| 24-FRI | 8:00 | 12:00 | — | — | | Absent | | |
| 25-SAT | | | | | | Off | | |
| 26-SUN | | | | | | Off | | |
| 27-MON | } teachers' leave | | | | | Absent | | |
| 28-TUE | | | | | | | | Absent |
| 29-WED | | | | | | | | Absent |
| 30-THU | | | | | | | | Absent |
| 31-FRI | | | | | | Absent | | |

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


HANNAH RISSAH F. ABAD

VERIFIED as to prescribed office hours


REV RHIZZA L. AURE

Department Head
 Department of Physics