



11 August 2022

LUCILYN L. TABROSA

Accounting Office
VSU

Dear **Ms. Tabrosa**,

Greetings.

Submitting herewith our document for reimbursement with its supporting of the Webinar on Typhoon and Flood Awareness on June 29, 2022 hosted by the Department of Meteorology. Our request for cash advance for this said event was received by your office after the activities has been made, thus, we are advised for reimbursement.

Very truly yours,

LORNA B. ABAMO

dDRC, Department of Meteorology

Noted by:

CHARLIE S. ANDAN

Head, Department of Meteorology