

OBLIGATION REQUEST AND STATUS

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

No: MOOE 02-101101-2022
 Date: _____
 Fund: _____

Payee	Mike Pausanos			
Office	Motor Pool/PPO			
Address				
Responsibility Center	Particulars	MFO/PAP	UACS Code/Expenditures	Amount
	Payment of Per Diem...			1,800.00
	TOTAL			1,800.00

A Certified Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal

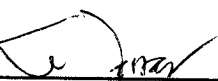
B Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above

Signature

Printed Name

Position

Date


DILBERTO O. FERRAREN

OVPPRGAS

Signature

Printed Name

Position

Date

ALICIA M. FLORES

Head, Budget Office


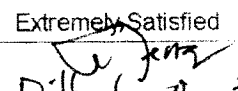
Budget Unit/Authorized Representative

C

STATUS OF OBLIGATION

Reference			Amount			
Date	Particulars	ORS/JEV/RC/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
	Obligation	MOOE 02-101101-2022	1,800.00		1,800.00	
		TOTALS				

Trip Ticket Issued/Received	Vehicle Condition (Before Travel)	Fuel & Lubricant Issued/Used	Departure Time Out	Odometer/Mileage Out			
			5:00 am Aug 8				
Date Returned	Vehicle Condition (After Travel)	Fuel & Lubricant Balanced	Arrival Time In	Odometer/Mileage In			
			6:00 pm Aug 9				
Was the passenger/s following the call time & location?		Was there any purchased of fuel/lubricant outside VSU Campus?		Was the vehicle involved in accident or damaged while in your custody?		Was the vehicle used other than official government business?	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes (Specify)	<input type="checkbox"/> No	<input type="checkbox"/> Yes (Specify)	<input type="checkbox"/> No	<input type="checkbox"/> Yes (Specify)	<input type="checkbox"/> No

Driver's Name & Signature	Filled in by the Head of Party or Requesting Party	
This vehicle will be used for official government business only. I have reviewed and complied with rules & regulations regarding the use of Government-Owned Vehicle.	Service Satisfaction	Driver's OVER ALL RATING
	<input type="checkbox"/> 1. Not Satisfied <input type="checkbox"/> 2. Slightly Satisfied <input type="checkbox"/> 3. Moderately Satisfied <input type="checkbox"/> 4. Very Satisfied <input type="checkbox"/> 5. Extremely Satisfied	<input type="checkbox"/> 1. - Poor <input type="checkbox"/> 2. Fair <input type="checkbox"/> 3. - Good <input checked="" type="checkbox"/> 4. - Very Good <input type="checkbox"/> 5. - Excellent
	Comments & Suggestions	
 MIKE PAUSANOS SIGNATURE OVER PRINTED NAME	 Name and Signature	

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
 Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.