

1. Implements the different activities of the program/project components;
 2. Coordinate/link with other agencies in the implementation of the project;
 3. Consolidate/integrated report on the significant outputs/outcome of all components
 4. Quarterly research programs reports to the OVPREI-RPO (Attachment 1)
 5. Mid-year research progress reports every 1st week of July of every year (Attachment 2)
 6. Annual research progress report every 1st week of January of the succeeding year (Attachment 3)
 7. Present the research highlights or papers during the Research In-house Review and Evaluation (Attachment 4)
 8. Present a paper in the regional/national R & D Symposium/for a (as scheduled by Consortium/National agency concerned with prescribed standard format).
 9. Submit terminal report three (3) months after completion of research project (Attachment 5)
 10. Publish articles of significant research findings in indexed/peer reviewed journals.
- As Project Component Leader and Co-Component, Dr. Luz O. Moreno is expected to perform the following responsibilities with appropriate workload unit equivalent:

- **Component Leader, Project 2, Component 1** "Technical Assistance on Nursery and Plantation Establishment and Management".
- **Co-Component Leader, Project 2, Component 2** " Technical Assistance on the Establishment of Tissue Culture Laboratory".
- **Co-Component Leader, Project 4, Component 2** "Distribution of Planting Materials".
- of the VSU-funded Extension Program " Integrated Abaca Extension Program" coded as TP.AB.007

This is to recommend the appointment of **Dr. Luz O. Moreno** the following designations without honorarium effective January 1 to December 31, 2022 unless sooner terminated due to lack of funds:

Dear Dr. Tulin:

Thru: **Dr. Antonio P. Abamo**
Director for Extension

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

January 5, 2022



VISAYAS
STATE UNIVERSITY

