

DAILY TIME RECORD  
**MUERTIGUE, JESIBEL L.**  
(NAME)

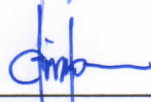
For the month of  
**December 1 - 31, 2021**  
Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	7:55	12:00	1:00	5:00		
2-THU	7:56	12:00	1:00	5:00		
3-FRI	7:53	12:00	1:00	5:00		
4-SAT						Off
5-SUN						Off
6-MON	7:54	12:00	1:00	5:00		
7-TUE	7:51	12:00	1:00	5:00		
8-WED	Holiday					
9-THU	SLP					
10-FRI	8:00	12:00	1:00	5:00		
11-SAT						Off
12-SUN						Off
13-MON	8:00	12:00	1:00	5:00		
14-TUE	7:30	12:00	1:00	5:00		
15-WED	7:55	12:00	Work Suspension			
16-THU	Work Suspension					
17-FRI	Work Suspension					
18-SAT						Off
19-SUN						Off
20-MON	8:00	12:00	1:00	5:00		
21-TUE	8:00	12:00	1:00	5:00		
22-WED	8:00	12:00	1:00	5:00		
23-THU	8:00	12:00	1:00	5:00		
24-FRI	FL		Work Suspension			
25-SAT						Off
26-SUN						Off
27-MON	SLP					
28-TUE	8:00	12:00	1:00	5:00		
29-WED	8:00	12:00	1:00	5:00		
30-THU	Holiday					
31-FRI	FL		Work Suspension			

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival and departure from office.

  
**JESIBEL L. MUERTIGUE**

VERIFIED as to prescribed office hours

  
**DENNIS P. PEQUE**  
Dean  
College of Forestry and Environmental Science