

LIQUIDATION REPORT
VISAYAS STATE UNIVERSITY

Agency

No.

Date November 29, 2021

Responsibility Center ITEEM

Code

A.III,b.1

PARTICULARS

AMOUNT

Petty CASH supplies & materials dated January 22, 2021

Php 5,000.00

Expenses

UPS

1,845.00

Less; VAT

98.84

1,746.16

Supplies / Materials

3,231.40

4,977.56

TOTAL AMOUNT SPENT

Php 4,977.56

AMOUNT OF CASH ADVANCE PER DV NO.

Php 5,000.00

AMOUNT REFUNDED PER OR NO.

Php 22.44

AMOUNT TO BE REIMBURSED / COLLECTIBLE

Php -

[A] Certified correctness of the documents above data

[B] Certified purpose of travel cash advance duly accomplished

[C] Certified supporting complete and proper

ODELO BALDOS

Claimant

ELIZA D. ESPINOSA

Immediate Supervisor

NICK FREDDY R. BELLO

OIC, Accountant