

DAILY TIME RECORD
NAPIERE, WILMA V.

(NAME)

For the month of
February 1 - 28, 2022
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE						Holiday
2-WED						Absent
3-THU	7:49	12:23	12:24	8:00		8hrs
4-FRI	7:55	12:29	12:30	8:00		8hrs
5-SAT						Off
6-SUN						Off
7-MON	7:56	12:19	12:20	8:01		8hrs
8-TUE	8:04	12:20	12:21	8:00	4mins	7hrs 56mins
9-WED	8:01	12:25	12:26	8:00	1min	7hrs 59mins
10-THU	8:03	12:17	12:18	8:00	3mins	7hrs 57mins
11-FRI	7:30	12:25	12:27	8:01		8hrs
12-SAT						Off
13-SUN						Off
14-MON	7:30	12:39	12:40	5:23		8hrs
15-TUE						Absent
16-WED	7:56	12:29	12:30	5:03		8hrs
17-THU	7:57	12:21	12:22	5:00		8hrs
18-FRI	7:59	12:31	12:32	5:01		8hrs
19-SAT						Off
20-SUN						Off
21-MON						Absent
22-TUE	8:02	12:30	12:31	5:02	2mins	7hrs 58mins
23-WED	7:58	12:28	12:29	5:02		8hrs
24-THU	7:56	12:33	12:34	5:06		8hrs
25-FRI						Absent
26-SAT						Off
27-SUN						Off
28-MON	8:04	12:40	12:41	5:01	4mins	7hrs 56mins

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

WILMA V. NAPIERE

VERIFIED as to prescribed office hours

NICK FREDDY R. BELLO

Department Head
Accounting Office

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