



14 November 2021

DR. MARIA JULIET C. CENIZA

Vice President for Research, Extension and Innovation
Visayas State University
Visca, Baybay City, Leyte

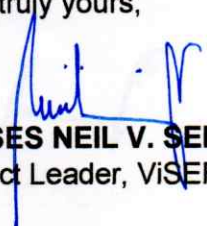
Dear **Dr. Ceniza**:

This is to recommend the appointment of **Ms. Alexa Dominique G. Doller** as **Video Developer for the Promotional Video** of the PCAARRD funded research project titled **"Inter-Consortia Convergence in Socio-Economics R&D: Institutionalization of the Socio-Economics Research and Data Analytics Centers in Consortia Operations"** effective September 1 to October 31, 2021 or unless sooner terminated or revoked by higher authorities. As video and website developer, Ms. Doller will receive a professional fee of PHP6,000 per month charged to the project budget 20201050-1.97.

As a Video Developer, Ms. Doller is expected to perform the following duties and responsibilities:

1. Film and edit videos;
2. Assemble the raw footage shot and create a cohesive video;
3. Coordinate and work with project staff

Very truly yours,


MOISES NEIL V. SERIÑO
Project Leader, ViSERDAC

Conforme:


ALEXA DOMINIQUE G. DOLLER
Video developer

Recommending Approval:

MARIA JULIET C. CENIZA
VP for Research, Extension & Innovation