

## ACCOMPLISHMENT REPORT

October 4-15, 21, & 25-29, 2021

This is to certify that the undersigned Kay T. Juanillo **was approved on a “work from home” scheme** during the period covered and that I actually accomplished and delivered the expected/assigned outputs as shown below:

| Specific Date/s | Activities/Outputs accomplished and delivered/submitted  | Equivalent Points |
|-----------------|--|-------------------|
| October 4, 2021 | <ul style="list-style-type: none"> <li>Conducted online consultation for regarding Module 2 lessons and activities for Humn12n and Module 1 for Lit001.</li> </ul>   | 4                 |
|                 | <p><i>Humn12n with Offering nos.:</i></p> <p>M758 (MW 07:00-08:30) with 30 students<br/>M972 (MW 08:30-10:00) with 32 students<br/>M774 (MW 08:30-10:00) with 23 students<br/>M475 (MW 11:30-01:00) with 33 students</p> <p><i>21st Century Literature(Stem A) class schedule:</i><br/>Lit001 (MW 10:00 - 12:00) with 39 students.</p> | 2                 |
|                 | <ul style="list-style-type: none"> <li>Prepared and uploaded Lesson 3 Discussion for advance reading.</li> </ul>   | 2                 |
| October 5, 2021 | <ul style="list-style-type: none"> <li>Conducted online consultation for regarding Module 2 lessons and activities for Humn12n and Module 1 for Lit001.</li> </ul>   | 4                 |
|                 | <p><i>Humn12n with Offering nos.:</i></p> <p>M476 (TTh 07:00-08:30) with 33 students<br/>M109 (TTh 08:30-10:00) with 30 students<br/>M973 (TTh 4:00-5:30) with 9 students</p> <p><i>Litr001 21st Century Literature(TVL-CAP) class schedule:</i><br/>(TTh 10:00 - 12:00) with 7 students</p>   | 2                 |
|                 | <ul style="list-style-type: none"> <li>Prepared and uploaded additional learning materials for Lit001.</li> </ul>  | 2                 |
| October 6, 2021 | <ul style="list-style-type: none"> <li>Conducted Lesson 3.1 discussion for Humn12n and Lesson 2.1 discussion for Lit001. (M758, M972, M774, M475, STEM A)</li> </ul>   | 6                 |
|                 | <ul style="list-style-type: none"> <li>Prepared and uploaded additional learning materials for Humn12n: Art History .</li> </ul>   | 2                 |
| October 7, 2021 | <ul style="list-style-type: none"> <li>Conducted Lesson 3.1 discussion for Humn12n and Lesson 2.1 discussion for Lit001. (M476, M109, M973, TVL-CAP)</li> </ul>  | 6                 |
|                 | <ul style="list-style-type: none"> <li>Prepared and uploaded additional learning materials for Lit001: Filipino Artists and Literary Works</li> </ul>  | 2                 |

|                  |   |   |
|------------------|---|---|
| October 8, 2021  | <ul style="list-style-type: none"> <li>Prepared Lesson 3 activities and midterm output for Humn12n.</li> </ul>  | 3 |
|                  | <ul style="list-style-type: none"> <li>Prepared Lesson 2 activities and midterm output for Lit001.</li> </ul>   | 2 |
|                  | <ul style="list-style-type: none"> <li>Answered students' queries regarding the subject/lessons/activities through email.</li> </ul>  | 3 |
| October 11, 2021 | <ul style="list-style-type: none"> <li>Continued the discussion for Module 3 (Filipino Arts and Artists) in Humn12n and Module 2 (Literary Devices) for Lit001. (M758, M972, M774, M475, STEM A)</li> </ul> | 6 |
|                  | <ul style="list-style-type: none"> <li>Answered students' queries regarding the subject/lessons through email.</li> </ul>   | 2 |
| October 12, 2021 | <ul style="list-style-type: none"> <li>Continued the discussion for Module 3 (Filipino Arts and Artists) in Humn12n and Module 2 (Literary Devices) for Lit001. (M476, M109, M973, TVL-CAP)</li> </ul>      | 6 |
|                  | <ul style="list-style-type: none"> <li>Uploaded the activities and midterm outputs for Humn12n and Lit001.</li> </ul>   | 2 |
| October 13, 2021 | <ul style="list-style-type: none"> <li>Prepared Midterm Examination and TOS for Humn12n.</li> </ul>   | 6 |
|                  | <ul style="list-style-type: none"> <li>Answered students' queries regarding the subject/lessons through email.</li> </ul>   | 2 |
| October 14, 2021 | <ul style="list-style-type: none"> <li>Conducted online consultation for the submission of all the midterm activities. (Module 1-3 for Humn12n and Module 1--2 for Lit001).</li> </ul>                      | 6 |
|                  | <ul style="list-style-type: none"> <li>Updated the student records in Humn12n and Lit001 to finalize the Midterm class record.</li> </ul>   | 2 |
| October 15, 2021 | <ul style="list-style-type: none"> <li>Finalize Midterm Examination and TOS for Humn12n and Lit001.</li> </ul>  | 3 |
|                  | <ul style="list-style-type: none"> <li>Uploaded all PowerPoint Presentations for students' additional reference.</li> </ul>   | 2 |
|                  | <ul style="list-style-type: none"> <li>Messaged students who lack/did not submit any midterm outputs and activities.</li> </ul>   | 3 |
| October 21, 2021 | <ul style="list-style-type: none"> <li>Conducted Midterm Examination for Humn12n and Lit0001. (M758, M972, M774, M475, M476, M109, M973, TVL-CAP, STEM A)</li> </ul>  | 8 |
| October 25, 2021 | <ul style="list-style-type: none"> <li>Checked the midterm projects submitted by the students for Humn12n and Lit001. (M758, M972, M774, M475, M476, M109, M973, TVL-CAP, STEM A)</li> </ul>                | 6 |
|                  | <ul style="list-style-type: none"> <li>Answered students' queries regarding the late submission of midterm outputs and activities.</li> </ul>   | 2 |

|                                      |   |            |
|--------------------------------------|---|------------|
| October 26,<br>2021                  | <ul style="list-style-type: none"> <li>Checked the midterm activities submitted by the students for Humn12n and Litr001. (M758, M972, M774, STEM A)</li> <li>Answered students' queries regarding the course/activities through email.</li> </ul>                   | 6<br><br>2 |
| October 27,<br>2021                  | <ul style="list-style-type: none"> <li>Continued checking the midterm activities submitted by the students for Humn12n and Litr001. (M475, M476, M109, M973, TVL-CAP)</li> <li>Answered students' queries regarding the course/activities through email.</li> </ul> | 7<br><br>1 |
| October 28,<br>2021                  | <ul style="list-style-type: none"> <li>Computed the Midterm grades for Humn12n (M758, M972)</li> <li>Conducted online consultation regarding the Midterm results for Humn12n (M758, M972, M774).</li> </ul>   | 6<br><br>2 |
| October 29,<br>2021                  | <ul style="list-style-type: none"> <li>Computed the Midterm grades for Humn12n (M774, M475).</li> <li>Conducted online consultation regarding the Midterm results for Humn12n (M774, M475).</li> </ul>  | 6<br><br>2 |
| <b>TOTAL OUTPUT POINTS DELIVERES</b> |   |            |

**Total Points to be delivered during WFH (No. of days x 8 hrs) = 16 x 8 hrs**  
**Less: Total Output Points accomplished/delivered = 128 points**

**Number of hours (undertime) ( )**

Submitted by:

**KAY T. JUANILLO**  
Name of Employee/Faculty

Recommending Approval:

**JETT C. QUEBEC**  
Head, DLABS

Approved:

**MA. THERESA P. LORETO**  
Dean, CAS