



APPLICATION FOR LEAVE OF ABSENCE

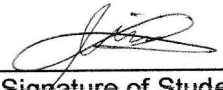
Student No.	Last Name	First Name	Middle Name	Course & Year
19-1-02219	TINIO JR.	DENNIS	SABANYAO	BSMB 2

Jan 06, 2022
Date

Dr. MA. THERESA P. LORETO
Dean, College of Art and Science
Visayas State University
Visca, Baybay City, Leyte

Sir / Madam:

I would like to apply for leave of absence effective 1st Sem Sy 2020-21 until the end of 1st Sem Sy 2021-2022 for the following reason(s) is because of the situation and having lack of financial to attain the modular and online class and I decided to help my parents on working so that we can provide on our daily needs.


Signature of Student

For currently enrolled students only:


For a leave of absence to be availed of during the 2nd half of the semester, professors concerned are required to indicate the class standing of the student whether Passing or Failing at the time of application for leave.

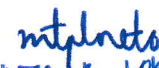
Subject	Class Standing	Inst./Prof. Signature	Subject	Class Standing	Inst./Prof. Signature


Recommending Approval:

Approved:

Noted:


ANALYN M. MAZO
Department Head
Date: 6/6/2022


MA. THERESA P. LORETO
College Dean
Date: 1/7/2022


MANOLO B. LORETO JR.
Dean of Students

Distribution: 1 Registrar, 1 Dean of Students, 1 College Dean, 1 Parents/Guardian, 1 Student

Vision: A globally competitive university for science, technology, and environmental conservation.
Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.