



**VISAYAS**  
STATE UNIVERSITY



**NATIONAL SERVICE  
TRAINING PROGRAM**

July 11, 2024

**Dr. Prose Ivy G. Yepes**  
President  
Visayas State University  
Visca, Baybay City, Leyte

Thru:

**Dr. Elwin Jay V. Yu**  
VP for Admin and Finance  
Visayas State University  
Visca, Baybay City, Leyte

Dear **President Yepes**:

This concerns the need for our NSTP office to have enough wooden rifles as part of important training materials to facilitate the learning of our students on basic subjects like the Manual of Arms. For a regiment composed of around 1,500 basic and advanced cadets, more wooden rifles are also needed in the field.

Anent to this, the NSTP office would like to request your good office to make us avail the defective and over-mature Gemelina branches at the ARBORETUM area in the College of Forestry for the above-mentioned purpose. Our NSTP office needs 300 more wooden rifles for its ROTC component. At a raw measurement of 2"x6"x4' for one (1) rifle, the total volume of lumber needed for the 300 pieces of wooden rifles is 1,200 board feet.

Thank you and hoping for your kind and favorable response to this request.

Respectfully yours,

**DARIO P. LINA**  
Director, NSTP

Recommending Approval:

**ALELI A. VILLOCINO**  
VP, Student Affairs and Services

**ANATOLIO N. POLINAR**  
Head, Dept. of Forest Science

Approved:

**PROSE IVY G. YEPES**  
President



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